

MINUTES
Committee of the Whole
February 12, 2001

The Penn Manor School Board met as a Committee of the Whole on the above date at 5:34 p.m. in the Board Room of the Manor Middle School. Present were Mr. Anderson, Dr. Frerichs, Ms. Herr, Mr. Herr, Mr. Kline, Mr. Kreider, Mrs. Wert (arriving at 6:04 p.m.), and Mrs. Withum (arriving at 5:54 p.m.). Mr. Fields was absent. Present from the administrative staff were Mrs. Griffis, Mr. Stewart, and Mr. Skrocki. Dr. Campbell was absent due to his attendance at a conference. Also in attendance were Penn Manor residents, students, and Dolores Warfel.

Mr. Herr asked if there were any Citizen's Comments. Mr. Michael Lazarus, 444 North Prince Street, addressed the board. He stated that he has been the girls' varsity soccer coach for four seasons and is not being offered a new contract for the upcoming season. He stated that he wanted to share his side of the situation, have several questions answered, and would then abide by the board's decision. Numerous Penn Manor residents and girl's varsity soccer players then raised questions regarding how the information about Mr. Lazarus was obtained and stated their support for both Mr. Lazarus as a soccer coach and as an individual. Mr. Herr thanked those in attendance for their input regarding this matter.

Mr. Stewart updated the board with regard to Student Council involvement in School Board Meetings. He said Student Council will be sent a copy of upcoming agendas. Student Council will then notify Dr. Campbell if there are any items which they want to add or identify items they feel they need to be present for. They do not want to attend every Committee of the Whole Meeting but would like to be able to attend when they have an item of interest or the board wishes them to be in attendance.

Mr. Skrocki presented information to the board on Dr. Campbell's behalf regarding the addition of another Technology Systems Technician as well as approval to begin the selection process for this person since it took four months to find someone the last time a technology technician was hired. This person would work 4 days at the high school and one day in the elementary schools at a salary of approximately \$30,000. This item was approved for placement on the February School Board Meeting Agenda on a motion by Mrs. Withum, a second by Ms. Herr and a unanimous voice vote.

Mr. Stewart reviewed the proposed/amended 2001/2002 School Calendar and asked for approval to place this item on the February School Board Meeting Agenda. He informed the board that students will attend school for 182 days beginning with the 2002/2003 school year. This item was approved for placement on the February School Board Meeting Agenda on a motion by Ms. Herr, a second by Mr. Kreider and a unanimous voice vote.

Mr. Skrocki then reviewed Student Activities Accounts and the fact that this information will now appear on Penn Manor's web page. Dr. Frerichs stated that he would appreciate Mr. Skrocki pointing out to the board items of significance they need to be aware of on the Student Activity Accounts. Mr. Skrocki indicated he would do so.

Mr. Skrocki then presented information for Dr. Campbell regarding a request for a rental waiver for the Rotary Club. He stated that it is a waiver of the \$575 rental fee for use of the Manor Middle School auditorium for a magic show they are sponsoring with 100% of the profits from the show going to charity. Ms. Herr asked why this waiver should be approved? Mr. Skrocki said from a humanistic point the Rotary Club contributes money to the Scholarship Fund. When questioned as to whether the fee has been waived before, Mr. Skrocki said it has not been. He then reviewed the building rent schedule. Mrs. Withum asked if a decision needed to be made at this meeting. Mr. Skrocki stated that it would be a good idea to make a decision tonight due to the time factor involved if the Rotary needed to find an alternate location. After discussion there was no motion to put this item on the agenda for approval.

Mr. Stewart then presented information to the board on Dr. Campbell's behalf regarding the Revised Public Attendance at School Events Policy. Ms. Herr stated that all organizations need to be made aware of the policy. Mr. Stewart indicated that this would be done once the policy was adopted. Mr. Anderson questioned how the policy would be enforced. Mr. Stewart said that every attempt would be made to enforce the policy as adopted. On a motion by Mr. Withum, a second by Ms. Herr and a unanimous voice vote this item was approved for placement on the February School Board Meeting Agenda.

Mr. Stewart provided the board with information regarding staffing at the elementary and secondary levels for the 2001/2002 school year. He reviewed class sizes at several grade levels at the elementary level which would result in the reduction of classes. He indicated that this is caused by

the fact that Penn Manor is starting to see the impact of reduced enrollments. Mr. Stewart shared information with the board relating to staffing requests for next year. He stated that this information is not a recommendation at this point, simply a summary of potential requests with a recommendation to be made at a later date. Mr. Stewart informed the board that a significant amount of money will be included in the budget for special education due to the fact that the administration will recommend picking up two Emotional Support classes currently run by the I.U. He then reviewed the savings to the district by bringing these two classes back to Penn Manor and therefore not paying the I.U. for service of these students. Mrs. Withum stated that she would like to see more guidance counselors at the secondary level. Mr. Stewart said he will ask Dr. Campbell to return to the board with a review of per pupil ratios (students to counselors) with regard to guidance services. Ms. Herr questioned class size at the high school and indicated she hoped this area was being looked at by administration. Mr. Stewart said it was in fact being reviewed. He said he will come back to the board with a staffing recommendation for 2001/2002 upon its finalization.

Mr. Stewart then updated the board with regard to the standing Fields Committee. He presented them with a list of the 9 individuals cited to serve on this committee. He indicated that the southern end of the district would be represented by Mr. Pidgeon. Mr. Stewart stated that he will return to the board in March with the parameters for this committee.

Mrs. Griffis asked the board for approval for placement on the February Board Meeting of "First Reading" of the Revised Class Rank Policy. She reviewed the reasons behind this request and the fact that this request came about due to the changes made in the Honors program. This item was approved for placement for "First Reading" on the February School Board Meeting Agenda on a motion by Mrs. Wert, a second by Dr. Frerichs and a unanimous voice vote.

Mr. Skrocki reviewed the GASB Statement 34 Policy and asked the board to approve placement of this policy for "First Reading" on the February School Board Meeting Agenda. He informed the board that the purpose of this policy is to assure compliance with state requirements, and properly account for both the financial and economic resources of the district. He stated that the limit for inclusion of an item in the fixed assets accounts has been changed to not less than \$5,000. This item was approved for placement on the February School Board Meeting Agenda for "First Reading" on a motion by Mr. Anderson, a second by Mr. Kreider and a una-

nimous voice vote.

Mr. Stewart presented the board with an update on home school participation in athletics on behalf of Dr. Campbell. He indicated that the administration met with a panel of coaches and provided them with a Pros and Cons sheet with regard to home school participation in athletics. He said that a request was made of this panel to have coaches meet and consider these pros and cons. The coaches are to get back to the administration with any recommendations they might have. Mr. Stewart said Dr. Campbell will return to the board regarding this topic after receiving any recommendations the coaches might have.

Pictures of the Board of Directors for the yearbook were taken at 7:00 p.m.

Mr. Skrocki reminded the board that they approved the refinancing of the 1993A bond in January with the understanding that there would be a savings of at least \$50,000 to the district. He stated that he is recommending refinancing this bond with a savings of \$160,000. Mr. Skrocki then introduced Liz Brown and Mike Stramara from Tucker Anthony and Steve Lazun from Hartman Underhill and Brubaker for their presentation regarding the refinancing of the 1993A Bond Issue and lease rental. The closing date for the refinancing of this bond and lease rental would be March 15. This item was approved for placement on the February School Board Meeting Agenda on a motion by Mrs. Withum, a second by Mr. Kline and a unanimous voice vote.

Mr. Stewart then reviewed the proposed reassignment of Letort students for a one year period due to the renovations which will take place at Letort. He reviewed the objectives and options considered prior to making a recommendation. He stated that consideration was given to the possibility of maintaining the students at Letort during construction but it was determined that this would be disruptive and unsafe for students and staff. Mr. Stewart said Letort students (grades 1-6) could have been split up and spread throughout the district but that would have caused not only a loss of the Letort educational program but would have made it necessary to move other students to other areas as well. Consideration was also given to using two churches in the area as alternate sites but neither church wanted to invite the students to their facilities due to services (funerals, etc.) that frequently take place in the churches and a concern with regard to the separation of church and state. The administration said since space is available at Central Manor to house the Letort kindergarten students it is recommended that the kindergarten class be assigned there for the

2001/2002 school year. This keeps all Letort kindergarten students together and maintains their kindergarten environment not too far from home. Since there is space available in both Marticville Middle School and Manor Middle School it was determined that the best possible option would be to split the Letort students into primary and intermediate groups with grades 1-3 going to Manor Middle School and grades 4-6 going to Marticville Middle School. This recommendation would require one additional bus to transport students who are normally walkers. Other Letort students would generally maintain their current bus stops and bus runs. The Letort buses would go to a "hub" site at the high school where there would likely be a Letort before and after school program. When Letort buses reach the hub the intermediate students would board three of six buses for transporting to Marticville Middle School and primary students would board the other three buses for transporting to Manor Middle School. A disadvantage to this recommendation is a longer bus ride for students. Due to this fact, Letort students assigned to Marticville and Manor will begin and end school approximately 15 minutes later than the current elementary beginning and ending time. Another disadvantage is separation of siblings. However, students will remain with their grade level peer group under this recommendation as well as ride to and from school with their siblings. Advantages to this plan are that the Letort educational program is kept intact with students remaining with their grade level peer group and teachers and the fact that teacher partnerships can be maintained. In addition, Letort support services (Reading Recovery, etc.) could be provided at the primary site. This plan also allows a division of Letort's library materials by reading level and age level appropriateness. Letort parents then raised questions or concerns regarding sports and sporting events times, where the bus would pick up walkers, security measures that would be taken for pick up, etc. at the high school hub, ability of one bus monitor to oversee students while at the hub, how elementary students would be kept away from middle school problem children, availability of space at Marticville for Letort students, affect on seventh grade class size, inconvenience for sixth graders who will be moved to middle school for sixth grade and then sent to a different school for seventh grade, maintaining Letort family via joint functions. Several Letort teachers spoke in support of the recommended split of students. Mr. Stewart responded to the above concerns. He informed those in attendance that students should arrive at the hub in time or be able to be picked up by parents in time to eliminate any concerns with regard to sports and sports events; buses would go into the walking areas for pick up of students; in addition to the hub monitor who would have a cell phone, bus drivers would also be there for supervision and there would be access to

bathrooms; he could not promise that there would be no contact between elementary and middle school students since elementary students would arrive at school, leave school and be served lunch after middle school students; he stated that some interaction is expected and will be supervised by teachers (i.e. seventh grade reading buddies); space for each of six classes to have their own room is easily available at Marticville; seventh grade class size will not be affected with the average class size not changing; the inconvenience of sixth graders having to change schools twice is a disadvantage of this recommendation but seen as more feasible than asking 1-3 graders to transfer to Marticville; the Letort PTO President assured those in attendance that the PTO plans on having functions such as a Fun Night, skating party, bowling night, etc. for the entire Letort student body. Mr. Stewart asked the board to grant permission for the administration to continue planning for a program for Letort students with kindergarten classes at Central Manor, grades 1-3 at Manor Middle and grades 4-6 at Marticville Middle School. The board granted approval and agreed that the administration should proceed with the Intermediate/ Primary split of Letort students. Mr. Stewart said he and Dr. Campbell would be at the next Letort PTO Meeting to go over the above cited recommendations with the parents and faculty. Mr. Kline thanked Mr. Stewart for his efforts.

Item 14 - First Draft of 2001/2002 Long Range Maintenance/Capital Improvement Plan will be discussed at the March 5 Committee of the Whole Meeting.

Mr. Skrocki then requested approval of ELA Group for construction documents, construction administration, and erosion and sediment control plans for a proposed all-purpose field at Comet Field for an estimated fee of \$3,500 plus expenses. He said the next step to be taken would be to go out on bid for the project. This item was approved for placement on the February School Board Meeting Agenda on a motion by Mrs. Withum, a second by Ms. Herr and a unanimous voice vote.

The committee adjourned to Executive Session at 7:55 p.m. on a motion by Dr. Frerichs, a second by Ms. Herr and a unanimous voice vote.

February 12, 2001

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by the President, Mr. C. Willis Herr, at 8:34 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Mr. C. Willis Herr, Ms. Sharron M. Herr, Mr. Patrick T. Kline, Mr. Jeffrey G. Kreider, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Mr. P. Wayne Fields was absent. Also present were Mr. Stephen B. Skrocki, Administrative Assistant for Business, Mr. Donald F. Stewart, Administrative Assistant for Personnel and Planning, and Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction. Dr. Gary B. Campbell, Superintendent, was absent due to his attendance at a conference.

The meeting was opened with prayer by Mr. Kline and was followed by the salute to the flag.

Mr. Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, March 12, 2001, in the Board Room of the Manor Middle School.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked if there were any additions or corrections to the Minutes of the January 8, 2001, School Board Meeting. There were none. It was moved by Mr. Anderson and seconded by Dr. Frerichs to approve the minutes as printed. This motion was passed by a unanimous voice vote.

Mrs. Carole Fay, Agriculture Department Coordinator, introduced Mr. Neil Fellenbaum, agriculture teacher, and FFA members. FFA members informed those in attendance of upcoming events which they will be participating in and invited board members to attend the FFA Banquet being held in the high school cafeteria on April 19 at 6:30 p.m. They then presented board members with a gift thanking them for their support of the agriculture program. Board members thanked the students.

Mrs. Griffis introduced Carol Hostetter, Carole Shellenberger, and Amy Rager for their presentation regarding "Read Across America." They updated board members with regard to

High School on Friday, March 2, from 5:00-8:00 p.m. They reviewed the activities scheduled and explained that the Readathon is in celebration of the 97th birthday of Dr. Seuss. Board members were invited to attend and read to students.

Mrs. Sandy Brown and Ms. Kerri Carper were then introduced by Mrs. Griffis for their presentation regarding a publishing project their students were involved in. They said 160 copies of a booklet containing articles written by students were printed. Students involved in the project received copies of the booklet. Middle School principals also received a copy of the booklet for placement in middle school libraries.

Michelle Fisher, Student Council Representative, informed those in attendance that the Student Council met with Dr. Campbell and Miss Mindish to discuss home school participation in athletics. She said Student Council members are split on whether home schoolers should participate or not. Michelle also informed the board that a fund raiser (Date-a-Match) is planned by Student Council. Michael Stone, Student Council Representative, reminded the board of the Readathon taking place on March 2; informed them that Annie Get Your Gun will be held on March 1-3; said the swim team is going to leagues and the girls' basketball team made it to districts. Michael also said that Scholastic Writing Awards were given out with ten Penn Manor students getting gold keys.

Mrs. Cindy Rhoades informed board members that \$3,700 was awarded to teachers in the form of Venture Grants and updated them with regard to other projects the Penn Manor Education Foundation is involved in.

It was moved by Dr. Frerichs and seconded by Mrs. Withum to approve the Treasurer's Report for the month of January, 2001, as presented and to authorize payment of bills in the amounts of \$17,283.84 dated January 2, 2001, \$46,375.48 dated January 2, 2001, \$62,258.39 dated January 10, 2001, \$290,399.83 dated January 10, 2001, \$128,198.38 dated January 10, 2001, \$398,339.17 dated January 24, 2001, \$49,228.45 dated January 26, 2001, \$238,617.37 dated January 29, 2001, and \$432,486.96 dated January 31, 2001, for a total of \$1,663,187.87 from the General Fund; \$168,741.60 dated January 19, 2001, and \$108,501.76 dated January 23, 2001, for a total of \$277,243.36 from the Cafeteria Fund, \$243.55 dated January 23, 2001, for a total of \$243.55 from the Capital Reserve Fund; and payroll in the amounts of \$528,383.64 dated January 10, 2001, \$548,491.73 dated January 24, 2001, and \$546,576.88 dated February 7, 2001. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, abstaining on check #62133; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mrs. Wert to approve the amended 2001/2002 calendar as cited on page 6 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

Item IB - Rotary Club Rental Waiver was removed from the agenda

It was moved by Mr. Anderson and seconded by Ms. Herr to approve for “First Reading” the Revised Public Attendance at School Events Policy as cited on page 7 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mrs. Wert to approve for “First Reading” the Revised Class Rank Policy as cited on page 8 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kreider to approve for “First Reading” the GASB Statement 34 Policy as cited on pages 9-10 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kreider to approve the refinancing of the 1993A Bond Issue and lease rental. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Anderson to approve an additional Technology Systems Technician position. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mr. Kline to approve ELA Group, Inc. for construction documents, construction administration, and erosion and sediment control plans for a proposed all-purpose field at Comet Field for an estimated fee of \$3,500 plus expenses. Payment to be made from the Athletic Fields Capital Reserve Account. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

Item 2 - "Final Reading" - Use of Electronic Communication Equipment Policy was tabled.

It was moved by Ms. Herr and seconded by Dr. Frerichs to approve the budget transfers listed on Penn Manor's web page. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mr. Kline to approve the tax exonerations as listed on page 13 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Ms. Herr to approve payment of the choreographer for the spring musical, Colleen Shreiner, from the district's payroll account with reimbursement from Penn Manor Productions. Compensation for this position will be \$1,267. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mr. Kreider to approve the appointment of the firm of TROUT, EBERSOLE AND GROFF as auditor for the school district for the 2000-2001 fiscal year audit. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the individuals listed on page 14 of the agenda for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name

from the substitute teacher list. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Ms. Herr to accept the individuals listed on page 15 of the agenda for employment or change in status(*) according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mr. Anderson to approve the individuals listed on page 16 of the agenda to the spring coaching positions cited. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kreider to approve granting of Designated Family Medical Leaves to the individuals listed on page 17 of the agenda according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Dr. Frerichs to accept the following resignation.

Evans. Barry - Custodian/Conestoga - effective 1/19/01

This motion was approved by a unanimous voice vote.

It was moved by Mr. Kline and seconded by Dr. Frerichs to accept the following retirement.

Banner. Ruth - Cafeteria/Letort - effective 2/2/01

The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Withum and seconded by Mr. Kreider to accept the individuals listed on page 18 of the agenda for employment or change in status(*) according to the conditions listed. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Ms. Herr to approve the right-of-way agreement between PPL Electric Utilities Corporation and the Penn Manor School District for electrical facilities to be constructed on district property as cited on page 19 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve advertising for bids for a hot water storage tank at Manor Middle School. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mrs. Withum to approve advertising for bids for boiler repairs at Marticville Middle School. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Wert to accept the following bus drivers for the 2000/2001 school year.

Deb Flahar
Brenda Spahr

The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mr. Anderson to employ Cumberland Analytical Labs for management services for the Letort Elementary School asbestos abatement project with pricing as cited on page 20 of the agenda. Payment to be made from the Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T.

Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve the settlement of the Murry/Crossgates assessment appeal for parcels 410-15J-1-1, 410-15J-1-2, 410-15J-1-3 A. effective 1/1/97 at \$5,587,000; B. effective 1/1/98 at \$5,750,000; C. effective 1/1/99 at \$5,820,000; D. effective 1/1/00 at \$5,820,000; E. effective 7/1/00 at \$7,100,000 and F. effective 1/1/01 at \$6,900,000.

The meeting was adjourned at 9:04 p.m. on a motion by Mr. Anderson, a second by Mr. Kreider, and a unanimous voice vote.

C. Willis Herr, President

Dolores F. Warfel, Secretary