

MINUTES
Committee of the Whole
October 8, 2001

The Penn Manor School Board met in Executive Session for the purpose of discussing a real estate matter and a personnel matter on the above date at 6:30 p.m. in a classroom in the Manor Middle School. Present were Mr. Anderson, Dr. Frerichs, Mr. Thomas Herr, Mr. Willis Herr, Mr. Kline, Mr. Kreider, Mrs. Wert, and Mrs. Withum. Present from the Administrative Staff were Dr. Campbell, Mr. Stewart, Mrs. Griffis, and Mr. Skrocki.

The board adjourned Executive Session and entered Committee of the Whole at 7:20 p.m.

Mr. Willis Herr asked if there were any Citizen's Comments. Mrs. Theresa Herr of 337 Windgate Court, Millersville stated her concerns with a recent incidence of head lice at Eshleman Elementary School. She questioned why a letter was not sent home to parents of all students in the classroom which was affected informing them of the problem so they could check their child's head. Mrs. Herr also questioned if there was a follow up head check done. Dr. Campbell described precautions taken to avoid head lice problems and procedures used in dealing with any incidents that might occur. He stated that he will speak with Mrs. Linda Baylor, head of health services in Penn Manor, and with Eshleman Principal, Randy Fox, regarding the possible need for a letter. Mrs. Herr also questioned what steps were being taken with regard to security in the schools should an emergency occur. Mr. Stewart reviewed safety measures taken over the past several years to insure student safety. He also reviewed the Lancaster County Emergency Management Plan which is in place and practiced yearly. Dr. Campbell said he feels Penn Manor students are safe and that the district will do whatever is necessary to keep them safe.

Mr. Willis Herr asked the committee whether there were any additions or corrections to the Minutes of the October 1, 2001, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Withum, a second by Mr. Thomas Herr, and a unanimous voice vote, the minutes were approved as printed.

Dr. Campbell introduced Ms. Jennifer Lecher from Gilbert Architects. Ms. Lecher reviewed the Eshleman Elementary School project design and cost estimates. She reviewed drawings of the existing building and proposed renovations. Two classrooms are being added to the area of the building which is being expanded. Lavatories are being made handicapped accessible. The multi-purpose room is also being changed with the library taking over the multi-purpose room and the stage area. Dr. Campbell stated that the library will be the focal point of the building. There will be a addition on the other end of the building, a new HVAC (geothermal), a new electric system, and new plumbing facility. There will also be a new roof on the existing building and the building will be made handicapped accessible. The bus stop area and additional parking in the front of the building is also being looked at. Ms. Lecher said they are looking at beginning the bidding process in April, starting construction in May, and expected building occupation in August, 2003. Estimated construction cost of the project is \$4,300,000 with the final expected cost to be \$5,200,000. Mr. Kline questioned whether the \$5,200,000 includes soft costs. Mr. Skrocki stated that two items related to the Eshleman project are on the October School Board Meeting Agenda - Plancon A and B Approval and approval to advertise for bids for asbestos removal. Ms. Lecher informed board members that asbestos is in the floor tiles in the classrooms and some insulation on piping that needs to be removed. She stated that it is also assumed that the mastic used will be involved. Mr. Skrocki stated that construction costs for the Eshleman project are almost identical to those for the Letort project. Eshleman Elementary students will be moved to the middle schools (grades 1-3 to Manor and grades 4-6 to Marticville) and Central Manor (kindergarten) during renovation as was done with Letort students during the Letort renovations. Dr. Campbell asked Ms. Lecher to explain how existing Eshleman stone work will be used to enhance the appearance of the building. Ms. Lecher reviewed areas where current exterior stone work would become internal stone work due to the renovation and the fact that it is expected to be a great enhancement to the project. Mrs. Theresa Herr asked if any thought had been given to having Letort parents and teachers complete a survey indicating what they did or did not like or what could be improved on with regard to their year housed in other buildings during the Letort renovation in order to make the Eshleman transition easier. Dr. Campbell said this could be done.

Dr. Frerichs nominated Mr. Jeffrey E. Lyon to fill the board vacancy which occurred due to Mr. Field's resignation. This motion was seconded by Mrs. Withum. There were no other nominations forthcoming. Nominations were closed. Mr. Lyon's nomination to fill the vacancy was approved for placement for election on the October School Board Meeting Agenda on a motion by Dr. Frerichs, a second by Mrs. Withum, and a unanimous voice vote.

Mr. Skrocki reported on the request for approval for placement of 2000/2001 Capital Reserve Fund Transfers on the October School Board Meeting Agenda. He stated that the audit is complete. There is revenue in the amount of \$2,300,000 over budget due to retroactive debt service subsidy received from the state. Expenses are \$1,400,000 under budget. There was only a 3% deviation from the actual budget amount. Mr. Skrocki reminded board members that authorization has been granted for the last four years for transfer of money to to the Capital Reserve Account. As a result of these transfers the beginning and final budget were equal. Mr. Skrocki recommended the transfer of money to the Capital Reserve Fund again this year. This fund has allowed for the cash payment of the Letort project. Mr. Skrocki said he would like the money being recommended for transfer to the Athletic Capital Reserve Fund to be used for the renovation of the practice football field, field studies contracted for with ELA, and other field improvements. Mr. Skrocki stated that \$414,156.47 was being recommended for transfer to the Athletic Capital Reserve Fund and \$1,000,000 to the General Capital Reserve Fund. This item was approved for placement on the October School Board Meeting Agenda on a motion by Mrs. Wert, a second by Mr. Kline, and a unanimous voice vote.

Mrs. Griffis provided the board with a review of spring 2001 PSSA Testing Results in the areas of Reading and Math for grades 5, 8, and 11. She stated that these results only measure how well Penn Manor students and teachers meet with Pennsylvania standards in reading and math. This information is not to be used for ranking schools even though the Department of Education just paid Standard and Poors to do that very thing. Mrs. Griffis stated that all students, even learning Support students, are required to take the test. The tests were taken in April and took ten hours to complete. Beginning next year, 2002/2003, students who score below proficient levels must retake the test in grade 11 in order to graduate. Mr.

Kline asked when PSSA Testing began. Mrs. Griffis said in 1996. He asked if anyone has tracked the test scores taken by students as fifth graders versus their scores in eighth grade. Mrs. Griffis said this is currently being looked at. Dr. Frerichs said the results of this review should then tell us if what we are doing is working. Mrs. Wert questioned why math scores are better than reading. Mrs. Griffis said she felt the fact that Mr. Kauffman, Math Coordinator, has been able to look at math grades K-12 has been very beneficial. She stated that the district is now trying to do the same thing with reading. Dr. Campbell said Mrs. Griffis' involvement and the involvement of the professional staff K-12 in improving the reading program was to be commended. He said that skills and competencies that every teacher should be covering every school year have been defined. Dr. Campbell said the district's goal is to have every child reading at grade level by third grade. Mrs. Wert asked what percentage of a school day is spent studying language arts. Mrs. Mary Kay Fair, sixth grade teacher in attendance, said that in grades three through six one hour is spent reading, one hour writing, and one hour doing math. Mrs. Griffis asked Mrs. Fair how much time she spent preparing students for the test. Mrs. Fair responded that in sixth grade the entire writing program from the beginning of the year through October is spent getting prepared for the test. She stated that fifth grade teachers do an outstanding job of preparing students in this area and the time spent getting ready for the test in sixth grade is a review of what the fifth grade teachers have taught. Board members thanked Mrs. Griffis for her presentation.

Mr. Herr then reviewed the October School Board Meeting Agenda.

Mr. Skrocki asked that the following item be added to the Committee of the Whole Meeting Agenda with a request for approval to place on the October School Board Meeting Agenda. Authorization for district administration to participate in a joint presentation with WAWA before the Millersville Borough Planning Commission with regard to the proposed sale of commercial land at Comet Field. This item was approved for placement on the October School Board Meeting Agenda on a motion by Mrs. Withum, a second by Mr. Kline, and a unanimous voice vote.

This item was approved for placement on the October School Board Meeting Agenda on a motion by Mrs. Withum, a second by Mr. Kline, and a unanimous voice vote.

Dr. Campbell informed board members that an Exit Meeting was scheduled with the auditors for Wednesday, October 17, at 1:00 p.m. which requires the attendance of one board member. Mr. Skrocki stated that one board member must be present but the auditors would like two if possible. Mr. Kline volunteered to attend the meeting.

Mr. Kline then reviewed a letter from the Career & Technology Center as a means of providing information to fellow board members. He stated that the Adult Education portion of the Career & Technology Center programs is self-funding. Every year additional money gained from this program is returned to the district to be used to reduce school district debts. He said the Joint Operating Committee is recommending that instead of returning money to the districts a Capital Reserve Account be established for Adult Education monies. Mr. Kline indicated that he was providing this information for board members and they would be asked to vote on this request at a later date.

Mr. Anderson stated that he recently visited the Letort site with Mr. Nett and Dr. Campbell. He stated that he was very impressed with the contractor, Mr. Nett, and the site. Mr. Anderson said that it was good to know that all the planning done with regard to this project has pulled together well.

The committee adjourned at 8:08 p.m. on a motion by Mr. Thomas Herr, a second by Mr. Kline, and a unanimous voice vote.

October 8, 2001

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by the President, Mr. C. Willis Herr, at 8:18 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Patrick T. Kline, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Mr. Jeffrey G. Kreider was absent. Also present were Dr. Gary B. Campbell, Superintendent, Mr. Stephen B. Skrocki, Administrative Assistant for Business, Mr. Donald F. Stewart, Administrative Assistant for Personnel and Planning, and Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction.

The meeting was opened with prayer by Mr. C. Willis Herr and was followed by the salute to the flag.

Mr. Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 12, 2001, in the Board Room of the Manor Middle School at 8:15 p.m.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked if there were any additions or corrections to the Minutes of the September 10, 2001, School Board Meeting. There were none. It was moved by Mrs. Withum and seconded by Mr. Kline to approve the minutes as printed. This motion was passed by a unanimous voice vote.

It was moved by Dr. Richard Frerichs and seconded by Mr. H. Thomas Herr to elect newly nominated board member Jeffrey E. Lyon to the vacancy created by Mr. Field's resignation. This motion was approved by a unanimous voice vote. Mr. C. Willis Herr administered the Oath of

Office to Mr. Lyon who then took his place on the board. Mr. Willis Herr and fellow board members welcomed Mr. Lyon to the board.

Miss Melissa Pohlman, Junior Student Council Representative, informed board members that Student Council officers had been elected. She stated that the next Student Council Meeting would be held on October 17 with future meetings being held monthly. Mr. Michael Stone, Senior Student Council Representative, congratulated the high school on their PSSA Test scores, stated two students from the high school would be serving on the Strategic Plan Steering Committee, and that Jared Texter won the Lancaster-Lebanon League Golf Championship.

Dr. Campbell informed board members that the recently held Pep Rally was very successful. He said Homecoming had a huge crowd in attendance and a great evening with the half-time show being outstanding. Dr. Campbell also acknowledged the passing of Earl Horton, former Superintendent of Hempfield School District, after a long battle with cancer.

Mr. Herr informed those in attendance that the Third Annual Sports Wall of Fame Banquet was held and he felt that the experience was incredible. He said this ceremony is a very special event.

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the Treasurer's Report for the months of August and September, 2001, as presented and to authorize payment of bills in the amounts of \$290,916.76 dated September 5, 2001, \$968,463.60 dated September 12, 2001, \$103,973.81 dated September 13, 2001, \$59,745.54 dated September 13, 2001, \$68,176.16 dated September 19, 2001, \$68,176.16 dated September 19, 2001, \$331,981.24 dated September 19, 2001, \$458,291.02 dated September 19, 2001, \$155,712.83 dated September 26, 2001, \$233,984.36 dated September 26, 2001, \$9.24 dated September 25, 2001, and \$12,371.04 dated September 29, 2001 for a total of \$2,683,625.60 from the General Fund; \$136,578.22 dated September 21, 2001, for a total of \$136,578.22 from the Cafeteria Fund; \$3,081.00 dated September 12, 2001, for a total of \$3,081.00 from the 1996 Construction Fund; \$52,332.84 dated September 6, 2001, \$3,000.00 dated September 12, 2001, \$428,173.98 dated September 14, 2001, and \$200.00 dated September 25, 2001, for a total of \$483,706.82 from the Capital Reserve Fund; \$6,896.86 dated September 14, 2001, for a total of \$6,896.86 from the

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Eshleman Reserve Fund; \$11,375.00 dated September 25, 2001, for a total of \$11,375.00 from the Athletic Reserve Fund; and payroll in the amounts of \$599,032.69 dated September 19, 2001, and \$559,173.21 dated October 3, 2001. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mrs. Withum to approve an after school Elementary Spanish Program to consist of 18 one hour sessions at a cost of \$50 per student for the 2001/2002 school year. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the Teacher Assistant Position Description cited on pages 8-9 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 8-9)

It was moved by Mrs. Withum and seconded by Mrs. Wert to approve the Classroom Teacher Position Description cited on pages 10-11 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 10-11)

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the following 2000/2001 Capital Reserve Fund Transfers:

Athletic Capital Reserve	\$414,156.47
General Capital Reserve	\$1,000,000

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Pat-

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rick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve the individuals listed below to the positions of track judge, ticket taker, ticket seller, timer, and scorer for the fall sports season.

Thomas Wainman
Donald Youtz

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Thomas Herr to approve the individuals listed below to the position of library monitor for the 2001/2002 school year for the After School Library Program at a rate of \$27 per hour.

Maryann Harpin
Carrie McGough
Dan Myers
Candy Thompson
Phil Weaver

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Dr. Frerichs to approve the tax exonerations listed on page 12 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 12)

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It was moved by Mrs. Withum and seconded by Mr. Kline to accept the following co-curricular resignation.

Yearbook, Marticville....(1/2 position).....Heidi Long

This motion was passed by a unanimous voice vote

It was moved by Dr. Frerichs and seconded by Mr. Kline to appoint the individuals listed below to the co-curricular positions cited for the 2001/2002 school term with the stipend to be determined.

Weight Room, Fall and Winter.....Dave Hess
Fall Play, Technical Supervisor.....John Skworch
Yearbook, Marticville.....Steve Evans

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Thomas Herr to approve the amended retirement as listed below.

Flaherty, Barbara - Amended retirement date from previously approved date of July 2, 2001 to July 12, 2001.

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Anderson to approve the individuals listed on page 13 of the agenda for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 13)

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It was moved by Mrs. Withum and seconded by Mrs. Wert to grant Family Medical Leave/Child Rearing Leave to the individual listed on page 14 of the agenda according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 14)

It was moved by Mr. Anderson and seconded by Dr. Frerichs to approve the following Medical Leave.

Ritz, Madelyn - from 8/22/01 to 10/20/01

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mrs. Wert to accept the individuals listed on pages 15-16 of the agenda for employment or change in status(*) according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 15-16)

It was moved by Mr. Kline and seconded by Mr. Anderson to approve the following retirements.

Pickel, Walter - custodian/Marticville Middle - effective 11/30/01

Zander, Lynn - cafeteria/Pequea Elementary - effective 9/26/01

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

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It was moved by Mrs. Wert and seconded by Mr. Kline to approve the following termination of employment.

Lundy, Sr., Darian - custodian/High School - effective
9/15/01

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve the individuals listed below to the position of monitor for the Elementary Spanish Program for the 2001/2002 school year at a rate of \$27 per hour.

Frank Dell'Estate
Jaime Ruth

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Thomas Herr to approve a contract service with Ms. Lisa Wright for Speech Clinician Services for 98 hours for the 2001/2002 school year at a cost of \$38 per hour. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mrs. Withum to approve the following Special Education Supplemental Contract with Lancaster-Lebanon I.U. 13:

Employment of a Job Trainer for 3 days per week during the
2001/2002 school year at a cost of \$15,600

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The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mrs. Wert to approve the actions of the Judicial Review Committee as listed on page 17 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 17)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the final budget transfers for 2000/2001 listed on Penn Manor's web page (<http://www.pmsd.k12.pa.us./tr/tr.html>). The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kline to accept the following bus driver for the 2001/2002 school year.

Bruce Smith

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mr. Kline to approve for submission of Plancon A and B for the Eshleman project to the Pennsylvania Department of Education. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Thomas Herr to approve the 2002/2003 Budget Calendar as cited on pages 18-19 **2870** of the agenda. The following call vote was taken on this motion. Donald H.

Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 18-19)

It was moved by Mrs. Withum and seconded by Mr. Thomas Herr to approve for participation in the Lancaster-Lebanon I.U. Recruiting Consortium to be coordinated by the Intermediate Unit for the fiscal year July 1, 2001-July 31, 2002 at a cost of \$1,200 to be paid in ten equal installments of \$120. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mr. Anderson to authorize advertising for bids for asbestos removal at Eshleman Elementary School. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Thomas Herr to approve the closing of Account #05-588790-28 (Cafeteria Depository Account) at the Bank of Lancaster County. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the Department of Environmental Protection Consent Order as cited on pages 20-30 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.
(see pages 20-30)

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the individuals listed on page 31 of the agenda to the position of
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PSAT Proctors for the 2001/2002 school year at a cost of \$65 per proctor. The following call vote was taken on this motion. Donald H. Anderson, yes;

Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 31)

It was moved by Mrs. Withum and seconded by Mr. Anderson to approve advertising for the bid for Letort Elementary School furniture. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Thomas Herr to approve authorizing district administration to participate in a joint presentation with WAWA before the Millersville Borough Planning Commission with regard to the proposed sale of commercial land at Comet Field. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

The meeting adjourned at 8:55 p.m. on a motion by Mrs. Withum, a second by Mr. Anderson, and a unanimous voice vote.

C. Willis Herr, President

Dolores E. Warfel, Secretary
