

MINUTES
Committee of the Whole
November 12, 2001

The Penn Manor School Board met as a Committee of the Whole on the above date at 7:03 p.m in the Board Room of the Manor Middle School. Present were Mr. Anderson, Dr. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Kline, Mr. Kreider, Mr. Lyon, Mrs. Wert, and Mrs. Withum (arriving at 7:16 p.m.). Present from the administrative staff were Dr. Campbell, Mr. Stewart, Mrs. Griffis, and Mr. Skrocki. Also in attendance were Penn Manor residents, Mrs. Rhoades, and Mrs. Warfel.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked the committee whether there were any additions or corrections to the Minutes of the November 5, 2001, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Anderson, a second by Dr. Frerichs, and a unanimous voice vote, the minutes were approved as printed.

Mr. Edward Nett provided a video presentation update with regard to the Letort renovation project. He stated that the project is going very well and anticipated to be finished ahead of schedule. The presentation began with a view of the new sign located in front of the building and continued to the athletic field. Mr. Nett stated that the lack of rainfall has caused a problem with regard to growing grass. The video presentation next showed that the new windows are installed, the blacktop, parking lot, driveways, and curbs are completed. Board members were then provided a view of the student drop off area. Upon entry into Letort a view of two classrooms which were almost finished was provided. Fixtures, flooring, and the HVAC unit were seen. The library and reading area were visited next. Mr. Nett stated that the library was going to be outstanding. He stated that most of the construction project is finished with the exception of finishes. Mr. Thomas Herr asked if each room at Letort has a separate HVAC. Mr. Nett said that it does since a geothermal system is used. This allows each teacher to determine the temperature of their room independent of the rest of the building. Mr. Nett stated that the Letort project is the most exciting construction project he has been involved in to date. He stated that initial

planning and the ability to do the renovations while the building is unoccupied has enabled the completion of this project ahead of schedule. Dr. Frerichs asked if plans for the Eshleman project are similar to those used at Letort. Mr. Nett stated that they are. As was the case with the Letort project, the Eshleman project will start in the spring with some of the new construction and renovation beginning after the close of the current school year. Board members thanked Mr. Nett for a job well done.

Mr. Skrocki reviewed change order requests for the Letort project. He stated that he is requesting approval for placement of these change orders on the November School Board Meeting Agenda. He stated that these are the first two change orders being requested and asked Mr. Nett to explain the need for these orders. Mr. Nett reviewed the history behind the change order requesting approval for the removal of the concrete foundations on the Letort Elementary School playground. He stated that the original Letort playground equipment was installed on the blacktop. In 1980 it was determined that it was unsafe to have playground equipment on blacktop for various reasons and it was moved off of the blacktop. When this was done the monuments which originally supported the equipment were left. If these monuments were left in place and new blacktop placed over top of them they would have pushed up through the new blacktop. This change order is to remove those monuments. Removal of two intermediate basketball backboards is also being requested. The estimated cost for this change order request is \$975 with payment to be made from the Capital Reserve Fund. Mr. Nett stated that the change order requested for additional paraging derives from the fact that the foundation is designed to be underground and in fact is above ground in places. The exposed foundation will be paraged and then painted at a cost of \$8,366 with payment being made from the Capital Reserve Fund. These items were approved for placement on the November School Board Meeting Agenda on a motion by Mr. Anderson, a second by Mr. Kline, and a unanimous voice vote.

Mr. Kline reviewed the Lancaster County Career & Technology Center request for approval of a resolution establishing a Capital Reserve Fund. He reviewed the history behind this request. Mr. Kline said that in the past any profit gained from the adult education program was either returned to the district or the district left this money with the C&TC and it was used to offset the cost of their participation in the C&TC. With the exception of one year, 1997/98, Penn Manor has left their money with the C&TC. Mr. Kline

said the C&TC would like to have consistency with regard to this matter and are therefore requesting approval for the establishment of a Capital Reserve Fund from the excess money from their Adult Education program which is self-sufficient. There will be a cap of 10% of the C&TC Operating Budget on this Capital Reserve Fund. Dr. Frerichs noted that nine school districts, one of which is Penn Manor, owe additional money. He asked why. Mr. Skrocki said \$252,000 is owed back to the C&TC. He stated that the C&TC is allowing ten years for the repayment of this money. Penn Manor owes \$6,100 for the year they had money returned to the district. Mr. Skrocki said he would like to budget for repayment of this money next year. Approval for placement of this resolution on the November School Board Meeting Agenda was granted on a motion by Mr. Kline, a second by Mrs. Withum, and a unanimous voice vote.

Mr. Skrocki updated the board with regard to the Student Activity and Athletic Fund Accounts which are posted on Penn Manor's web page. He reviewed fund balances and directed board members to the web page for future information.

Mr. Stewart provided board members with a first draft of Administrative Guidelines relating the Definition of Club Status. He stated that these guidelines are being provided for the board's review and input. Mr. Stewart reviewed eleven issues (eligibility, code of conduct, coach selection, probationary time line, establishment of varsity, junior varsity or junior high programs, insurance, financial support, club booster groups, access to facilities, support services, and transportation), past practice relating to these issues, and recommendations for each issue. He stated that these guidelines could be looked at in terms of a recent request from Lacrosse but he recommended looking at them as they related to all co-curricular groups that could be added. Mrs. Wert questioned insurance coverage if a community team was elevated to club status. Mr. Stewart stated that once a community team is elevated to club status they had to meet the health insurance guidelines as other Penn Manor athletes. Currently Penn Manor provides insurance for the football team only. All other athletes must be covered by their own health insurance. He stated that the proof of insurance provided the district by community groups does not relate to health insurance. Dr. Frerichs questioned whether any money possibly given to a club team could be used for coaches. Mr. Stewart said the board could designate a financial commitment that could pay for coaches or transportation or whatever they want. Dr. Frerichs asked if we provide

money for coaches would they then be considered employees of the district. Mr. Stewart said this is not an area that was addressed in the recommendations. He stated that he believed any salary paid by the district would then make that person an employee of the district. Mr. Kline asked if a lump sum was given to a team for use at their discretion, even possible payment of coaches salaries, how does that work. Mr. Stewart said he did not know. Dr. Campbell stated that different groups would have different needs. Individual groups can be very unique (i.e., ice hockey versus bowling). Because of this fact, he suggested there be some latitude with regard to allocation of funds so that the allocation meets the group's needs. Mr. Kline asked if it would be to Penn Manor's advantage or disadvantage if a coach is considered an employee. Mr. Skrocki said he feels it would be a disadvantage due to possible costs related to Workman's Compensation, payroll expenses, unemployment, etc. Mr. Kline said he likes the idea of giving a lump sum to clubs for use as they see fit. Mrs. Withum said she feels the clubs would have to be accountable to the district if money were to be given to them. Discussion ensued regarding rationale for payment of unemployment to individuals who are on a yearly contract. Mr. Skrocki explained that unemployment charges are based on the past six quarters. Mr. Anderson asked why we have to give any money to coaches. He stated that the district could provide transportation or insurance but not money to a team in a club status. Mr. Anderson suggested not including money for coaches. He suggested leaving them on a volunteer contract. Dr. Frerichs suggested that the word driver's be inserted in front of the license requirement to clarify what type of license is needed by coaches in recommendation #3. Dr. Campbell requested that board members telephone or e-mail administrators if they have any additional input regarding these guidelines. He reminded board members that the Lacrosse request would be revisited in January and suggested that these guidelines should be in place prior to consideration of that request. Mr. Kline asked if approval of Lacrosse as a club would include them in the number of teams required for inclusion of Lacrosse in a Lancaster Lebanon Lacrosse League. Dr. Frerichs said he heard that being granted a club status has nothing to do with being part of the Lancaster Lebanon League. Mr. Kline asked if this fact could be confirmed so board members would know whether their decision would impact on the membership of a Lancaster Lebanon League. Mr. Stewart said he would look into this matter.

Mrs. Withum asked that board members consider changing the April School Board Meeting date as several board members would be attending a

conference on the originally scheduled date of April 8. After discussion it was determined to reschedule the April meeting on Monday, April 15. This item was approved for placement on the November School Board Meeting Agenda on a motion by Mrs. Withum, a second by Mr. Thomas Herr, and a unanimous voice vote.

The meeting adjourned to Executive Session at 8:00 p.m. on a motion by Mr. Anderson, a second by Mr. Lyon, and a unanimous voice vote.

November 12, 2001

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Cafetorium of the Manor Middle School. The meeting was called to order by the President, Mr. C. Willis Herr, at 8:20 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Patrick T. Kline, Mr. Jeffrey G. Kreider, Mr. Jeffrey E. Lyon, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Also present were Dr. Gary B. Campbell, Superintendent, Mr. Stephen B. Skrocki, Administrative Assistant for Business, Mr. Donald F. Stewart, Administrative Assistant for Personnel and Planning, and Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction.

The meeting was opened with prayer by Mr. Donald F. Stewart and was followed by the salute to the flag.

Mr. Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, December 3, 2001, in the Board Room of the Manor Middle School at 8:15 p.m.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked if there were any additions or corrections to the Minutes of the October 8, 2001, School Board Meeting. There were none. It was moved by Mrs. Withum and seconded by Mr. Lyon to approve the minutes as printed. This motion was passed by a unanimous voice vote.

Miss Mindish recognized Alden Stowe and Emily Rice as Penn Manor's Commended Students in the 2002 National Merit Scholarship Program. Miss Mindish stated that as commended students Alden and Emily

are in the top 5% of one million students entering the program by taking the test. She reviewed the criteria for recognition as well as the activities and accomplishments of both students. Mr. Willis Herr read a resolution given to each student by the board and presented them with a gift in recognition of their achievement.

Mrs. Wert then reviewed the history of the School Board Essay Contest. She stated that the theme for this year's contest was "My Favorite Non-teaching Staff Member." Mrs. Wert thanked everyone for their support of the contest. Board members then introduced the contest winners who read their essay for those in attendance. Several of the individuals who the essays were written about were in attendance. Essay winners were presented with a Certificate of Recognition and a gift from the board in recognition of their winning essay.

Dr. Campbell reminded those in attendance that the fall play will be presented this week. He stated that it is going to be an excellent show and encouraged everyone to attend. Dr. Campbell said the band was in two competitions. He also asked that as we move into the holiday season and life becomes busier for all of us we remember those less fortunate.

Miss Melissa Pohlman, Junior Student Council Representative, informed board members that the Student Council last met on October 17. She stated that this was the first meeting of the group with the newly elected officers. Miss Pohlman also stated that homeroom representatives met last week and went over the Bullying Survey. She stated that the results were good with no negative results. Mr. Michael Stone, Senior Student Council Representative, said Graduation Projects were done on November 8 and 9. He stated that the I.U. evaluation was conducted on October 30 and November 1 with the I.U. commending Penn Manor on how respectful the Penn Manor student body was. He thanked the board for being able to hold the bonfire at Comet Field and the Powder Puff Derby.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve the Treasurer's Report for the month of October, 2001, as presented and to authorize payment of bills in the amounts of \$63,806.09

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dated October 2, 2001, \$306,226.15 dated October 3, 2001, \$95,133.68 dated October 9, 2001, \$478,410.42 dated October 9, 2001, \$856.94 dated October 10, 2001, \$1,464,997.30 dated October 11, 2001, \$283,398.41 dated October 17, 2001, \$56,482.70 dated October 23, 2001, \$14,552.77 dated October 28, 2001, \$22,194.16 dated October 30, 2001, \$456,408.37 dated October 31, 2001 for a total of \$3,242,466.99 from the General Fund; \$24,065.53 dated October 4, 2001, \$63,813.89 dated October 17, 2001, \$71,113.60 dated October 29, 2001, for a total of \$158,993.02 from the Cafeteria Fund; \$379,485.32 dated October 8, 2001, \$265,567.33 dated October 10, 2001, \$190.00 dated October 11, 2001, \$95.00 dated October 17, 2001, \$11.26 dated October 19, 2001, \$108,924.30 dated October 25, 2001, for a total of \$754,273.21 from the Capital Reserve Fund; \$11,305.25 dated October 8, 2001, for a total of \$11,305.25 from the Eshleman Reserve Fund, \$2,004.77 dated October 8, 2001, \$4,726.23 dated October 19, 2001, for a total of \$6,731.00 from the Athletic Reserve Fund; and payroll in the amounts of \$564,280.49 dated October 17, 2001, and \$606,829.20 dated October 31, 2001. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mr. Lyon to approve the auditor's Annual Report for the fiscal year ended June 30, 2001. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Lyon to approve the Coordinator of Counseling Services for the Secondary level Position Description as cited on pages 8-9 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 8-9)

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It was moved by Mr. Anderson and seconded by Mr. Kline to

adjust the starting rate for third shift high school custodians from \$8.45 per hour to \$9.45 per hour and adjust the existing custodian's salaries in that same position by \$1.00 per hour as indicated in the classified personnel section. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mrs. Withum to approve the resolution cited on pages 10-12 of the agenda establishing a 2001 Capital Reserve Fund for the Lancaster County Career and Technology Center. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 10-12)

It was moved by Dr. Frerichs and seconded by Mrs. Wert to approve the individuals listed on pages 13-14 of the agenda to the positions of ticket taker, ticket seller, timer, and scorer for the winter sports season. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 13-14)

It was moved by Mrs. Withum and seconded by Mr. H. Thomas Herr to approve the tax exonerations as listed on page 15 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 15)

It was moved by Mrs. Wert and seconded by Mr. Kreider to appoint the individuals cited on page 16 of the agenda to the co-curricular positions listed for the 2001/2002 school term with the stipend as cited on the attached sheet. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H.

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Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E.

Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 16)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the individuals listed on page 17 of the agenda for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 17)

It was moved by Mrs. Wert and seconded by Mr. Kreider to approve the Intermittent Family Medical Leave, Child Rearing Leaves and Family Medical Leaves cited on page 18 of the agenda according to the conditions listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 18)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to accept the individuals listed on page 19 of the agenda for employment or change in status(*) according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 19)

It was moved Mrs. Withum and seconded by Mr. Lyon to approve the following correction in co-curricular level placement.

AV Director, MMS.....from level 4 to level 5.....John Young

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

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It was moved by Mrs. Wert and seconded by Mr. H. Thomas

Herr to accept the following co-curricular resignation.

Fall Play, Technical Director.....John Skworch

This motion was passed by a unanimous voice vote.

It was moved by Mr. Anderson and seconded by Mrs. Withum to approve the appointment of the individuals cited below to the co-curricular positions listed for the 2001/2002 school term with the stipend to be determined.

Spring Musical, Director.....Susan Rettew
Spring Musical, Asst. Director.....Melissa Mintzer
Fall Play, Technical Director.....Sean McKnight

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Wert to accept the following resignations.

Erb, Jason - custodian/high school - effective 10/4/01

Madonna, Sherri - part-time custodian/Conestoga - effective 11/16/01

This motion was passed by a unanimous voice vote.

It was moved by Dr. Frerichs and seconded by Mr. Anderson to accept the individuals listed on page 20 of the agenda as revised for employment or change in status(*) according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T.

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Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes;

and Kelly K. Withum, yes. (see page 20)

It was moved by Mrs. Withum and seconded by Mr. Lyon to approve Mrs. Margaret Peart to the position of monitor for the Elementary Spanish Program for the 2001/2002 school year at a cost of \$27 per hour. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Dr. Frerichs to accept the following bus drivers for the 2001/2002 school year.

Frances Morgan
Bruce Smith

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Anderson to approve the individuals listed below to the position of monitor for After School tutoring at Marticville and Manor Middle Schools for the 2001/2002 school year at a cost of \$27 per hour.

Christine McKnight
Constance Jackson
Scott Keddie
Justine Webster

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

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It was moved by Dr. Frerichs and seconded by Mr. Anderson to grant approval to the Lancaster County Tax Collection Bureau to prosecute the individuals listed on pages 21-31 of the agenda for failure to file an earned income tax return for the year(s) noted. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 21-31)

It was moved by Mrs. Wert and seconded by Mrs. Withum to approve the individuals listed below to the position of Twilight School Instructor for the 2001/2002 school year at a cost of \$27 per hour.

Mary Barnett	Douglas Kramer
Jon Boxleitner	Jennifer Laundra
Abby Hafer	Beth Wagner
Maryann Harpin	Stephen Weidner
Linda Hampton	Craig Wille

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mrs. Withum to approve a change order with Benchmark Construction for removal of the concrete foundations and proper backfill with compacted stones and 4" blacktop binder for the Letort Elementary School playground and removal of two intermediate basketball backboards at an estimated cost of \$975. Payment to be made from the Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

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It was moved by Dr. Frerichs and seconded by Mrs. Withum to

approve State Farm Insurance Company as a Tax Sheltered Annuity provider to district employees effective November 12, 2001. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, abstained; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mr. Kreider to approve the employment of ELA Group to conduct a sports field master plan for Comet Field and related site drawings at an estimated cost of \$7,500-\$9,500. Payment to be made from the Athletic Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Wert to approve the individuals listed below to the positions of track judge, ticket taker, ticket seller, timer, and scorer for the fall sports season.

Ken Long
Bruce Sperber
Craig Wille

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mrs. Wert to approve a change order with Benchmark Construction for additional paraging (one coat of Sonoborn adhesive around coat including surface preparation, cleaning, etc.) at Letort Elementary School at a cost of \$8,366. Payment to be made from the Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frer-

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ichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jef-

frey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mrs. Withum to approve the actions of the Judicial Review Committee as cited on page 32 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 32)

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve both Shultz Transportation and Eschbach Bus Service to provide transportation to the Penn Manor School District for the period of 7/1/2001 to 6/30/2006. Contract amount to be determined annually predicated on use of the Pennsylvania Department of Transportation reimbursement formula. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mrs. Wert to approve the following regular transportation contracts for the 2001/2002 school year:

Eschbach Bus Service (180 Days)	\$1,602,767.30
Eschbach Bus Service (Activity Run #1)	\$,4,670.67
Eschbach Bus Service (Activity Run #2)	\$12,400.30
Schultz Transportation (180 Days)	\$381,087.60

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve changing the April 8, 2002, School Board Meeting to April 15, 2002.

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The following call vote was taken on this motion. Donald H. Anderson, yes;

Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

The meeting adjourned at 9:05 p.m. on a motion by Mr. Anderson, a second by Mrs. Withum, and a unanimous voice vote.

C. Willis Herr, President

Dolores E. Warfel, Secretary
