

**MINUTES**  
Committee of the Whole  
June 10, 2002

The Penn Manor School Board met in Executive Session at 7:00 p.m. in the Board Room of the Manor Middle School. They adjourned Executive Session and met as a Committee of the Whole at 7:46 p.m. Present were Mr. Anderson, Dr. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Kline, Mr. Kreider, Mr. Lyon, and Mrs. Withum (arriving at 7:55 p.m.). Mrs. Wert was absent. Present from the administrative staff were Mr. Stewart, Mrs. Griffis, and Mr. Skrocki. Dr. Campbell was absent due to illness. Also in attendance were Penn Manor residents, Mrs. Rhoades, and Mrs. Warfel.

Mr. Willis Herr asked if there were any Citizen's Comments. Mr. and Mrs. Kevin Johnson, 834 Stehman Road, addressed the board regarding building assignment for their son, Chase. Mr. Johnson informed board members that they live in a "gray" area with regard to building assignment. Chase could be assigned to either Pequea or Conestoga Elementary. Their son has been assigned to kindergarten at Conestoga for the 2002/2003 school year. Mr. Johnson stated that both he and his wife are employed full-time and are in need of an After School Program which Conestoga Elementary does not have. He asked for board approval to reassign Chase to Kindergarten at Pequea where an After School Program is available. Mr. Stewart provided background information regarding student assignment, the After School Program run by the YWCA in schools with enough interest, and "gray" areas. He stated that Chase has no siblings and lives in an area where students could be assigned to either Pequea or Conestoga. Because of the above facts and because kindergarten classes at Conestoga are at 17 students per session versus 20 students per session at Pequea, assignment to Conestoga seemed advantageous for Chase. The Johnsons stated that they would not have a problem with Chase being assigned to Conestoga if there was an After School Program. Mrs. Johnson indicated that she had contacted the YWCA and to date an After School Program was not anticipated at Conestoga. Mr. Stewart said he is exploring the possibility of having a Conestoga school bus make its last stop of the day at Pequea which would allow Conestoga students to attend the Pequea After School Program. Mr.

Stewart stated that he would continue to work with Mr. and Mrs. Johnson to solve this problem. Mr. Johnson thanked the board for their help.

Mr. Willis Herr asked if there were any corrections or additions to the Minutes of the June 3, 2002, Committee of the Whole Meeting. Hearing none, on a motion by Dr. Frerichs, a second by Mr. Kline, and a unanimous voice vote the Minutes were approved as printed.

Mr. Willis Herr stated that the board feels fortunate to have three individuals on the central administrative team who have been able to run the district under adverse circumstances and keep it focused and moving ahead. He recommended that Mr. Stewart receive a \$5,000 stipend and that Mrs. Griffis and Mr. Skrocki receive \$2,500 stipends for their efforts. This item was approved for placement on the June 10 School Board Meeting on a motion by Mr. Thomas Herr, a second by Mr. Anderson, and a unanimous voice vote.

Mr. Stewart informed board members that the district has received a gift of \$50,000 from the Alumni Association. The gift is to be used for the purchase and installation of stage curtains at the high school. Mr. Stewart said that the check was presented to Miss Mindish, High School Principal, at the Alumni Banquet. The giving of this check was made possible by a gift to the Alumni Association received from the estate of Luella Mellinger, a former teacher and Principal in the Penn Manor School District. Mr. Willis Herr asked if a letter could be sent to the Alumni Association thanking them for the gift. Mr. Stewart said he would send a letter.

Mr. Skrocki updated the board with regard to the budget. He reminded those in attendance that the preliminary budget was originally approved with a 5.52% tax increase. This increase was later revised to 4.67% due to changes in budget figures. Mr. Skrocki stated that additional changes in the amount of \$90,000 caused by one resignation and revised utility figures have lowered the anticipated tax increase to 4.5% to date. Final budget adoption will take place on Thursday, June 13, at 4:00 p.m. The budget will continue to be updated with a final figure being posted on Penn Manor's web page on Wednesday, June 12. Mr. Skrocki said tax bills will be mailed out on July 1. Taxpayers will be able to pay their taxes via credit card, over the Internet, or by telephone. Approval for placement of the adoption of the final budget on the June 13 School Board Meeting

Agenda was approved on a motion by Mr. Kreider, a second by Mr. Kline, and a unanimous voice vote.

Mr. Skrocki reviewed the bids for the contract at the Eshleman Elementary School project that were opened Friday, June 7, at 2:00 p.m. These bids were for general trades, plumbing, HVAC, and electrical. The total bids for these items came in at \$4,860,500 - \$133,476 less than the latest estimate from Gilbert Architects. Mr. Skrocki stated that in every case the bid is being awarded to the lowest bidder. There are four deducts and one addition to the bids. Mr. Skrocki stated that additional details will be available at the Special Board Meeting being held on Thursday, June 13. This item was approved for placement on the June 13 School Board Meeting agenda on a motion by Mr. Anderson, a second by Mr. Kline, and a unanimous voice vote.

Mr. Willis Herr reviewed the June 10 School Board Meeting Agenda. The following corrections were made: Item 5 - Substitute Teacher Pay Rate - paragraph C changed the number of days the applicable credit column is divided by from 188 to 189. Item 8 - Summer School Instructors - changed \$27 per hour paid from June 17 to July 1 to say June 17 to June 30. Item 15C - Employment or Change in Status(\*) - added \$100 stipend to Lisa Wright's employment information.

The Committee of the Whole adjourned at 8:00 p.m. on a motion by Mr. Kreider, a second by Mr. Lyon, and a unanimous voice vote.

June 10, 2002

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by the President, Mr. C. Willis Herr, at 8:15 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Patrick T. Kline, Mr. Jeffrey G. Kreider, Mr. Jeffrey E. Lyon, and Mrs. Kelly K. Withum. Mrs. Donna J. Wert was absent. Also present were Mr. Donald F. Stewart, Substitute Superintendent, Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction, and Mr. Stephen B. Skrocki, Administrative Assistant for Business. Dr. Gary B. Campbell, Superintendent, was absent due to illness.

The meeting was opened with prayer by Mr. H. Thomas Herr and was followed by the salute to the flag.

Mr. Willis Herr announced that a special meeting of the Board of Directors will be held on Thursday, June 13, 2002 at 4:00 p.m. in the Board Room of the Manor Middle School. The next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, July 8, 2002, in the Board Room of the Manor Middle School at 8:15 p.m.

Mr. Willis Herr asked if there were any Citizen's Comments. Mrs. Terri Hollister, 164 Walnut Hill Road, expressed her concern with regard to a recent playground incident involving her son and another Letort Elementary student. She expressed concern for the safety of her son and other Letort students. Mr. Stewart stated that he had spoken with Mrs. Hollister earlier. He stated that it is very difficult to discuss incidents involving specific students in a public meeting. He said the district has an obligation

to protect the safety of students going to school and also help students who struggle in school. He said he has put steps in motion that will hopefully achieve both those goals. Mr. Willis Herr thanked Mrs. Hollister for coming and sharing her concerns.

Mr. Stewart recognized Jason Benedick and John Hill, Penn Manor High School students enrolled in the CISCO Program. Jason and John were part of a four-member team that included Brett West, and Jon Mongeau who won the first place team award at the Pennsylvania Information Technologies Competition in Pittsburgh. Jason Benedick also had the highest individual score on the Online Exam, and Jon Mongeau had the highest individual score in the Hands-on Cabling Activity. Mr. Shawn Canady, Penn Manor High School technology teacher and the team coach, reviewed the accomplishments of the students and applauded their success. Mr. Stewart congratulated the students and Mr. Willis Herr presented them with certificates in recognition of their achievement.

Mr. Stewart then introduced Mr. Jeff Roth, Director of Co-curricular Athletic Activities. Mr. Roth brought the trophy won by the Varsity Girls' Soccer Team as PIAA State Soccer Co-Champions to the meeting for those in attendance to view. He reviewed the team's 2001/ 2002 year of competition and stated that the girls excelled at playing as a team. Mr. Roth shared a booklet he was going to present to each girl that contained newspaper articles covering their successful season. Dr. Frerichs read a certificate to be presented to each player from the board that recognized their achievement. Mr. Roth then introduced the coach of the girls' soccer team, William Zapata. Dr. Frerichs asked Coach Zapata to present the certificate to those players in attendance when he presented them with their booklet. Coach Zapata thanked the board and committee who selected the soccer coach for giving him the opportunity to coach the team. He recognized the girls and parents in attendance. Mr. Stewart informed those in attendance that the board would be approving Mr. Zapata as a new Spanish teacher at the upcoming board meeting. Mr. Stewart said he was excited about the successful season this year and looks forward to good things happen-

ing for the girls on and off the field in the future. Mr. Roth stated the soccer parents asked him to ascertain if the board would consider paying for fleece pullovers with the state champions patch affixed for the girls. He said they would cost approximately \$35-\$40 each for the 25 girls on the team. Board members agreed to this purchase.

Mr. Stewart thanked board members for their support of graduation. He stated that he has received many compliments regarding student behavior and how district personnel dealt with adverse weather related circumstances. He thanked the custodial and technology staffs for their efforts.

Mr. Stewart introduced Mr. Daniel Martino in his newly assigned capacity as Principal of Conestoga Elementary School. Mr. Martino will be replacing Mrs. Linda Baylor. Mr. Stewart reminded those in attendance that Mr. Martino was formerly Assistant Principal at the high school. Mr. Martino thanked the board for this opportunity and stated that he is looking forward to the new challenge.

It was moved by Mr. Lyon and seconded by Mrs. Withum to approve the Treasurer's Report for the month of May, 2002, as presented and to authorize payment of bills in the amounts of \$290,455.09 dated May 1, 2002, \$12,500.00 dated May 1, 2002, \$74,279.90 dated May 2, 2002, \$43,537.92 dated May 3, 2002, \$102,199.90 dated May 7, 2002, \$293,510.18 dated May 15, 2002, \$1,429,053.99 dated May 22, 2002, \$252,350.09 dated May 23, 2002, \$90,979.50 dated May 28, 2002, \$484,194.20 dated May 29, 2002, and \$173,498.43 dated May 31, 2002, for a total of \$3,246,559.20 from the General Fund; \$95,608.24 dated May 24, 2002, and \$188,582.21 dated May 31, 2002, for a total of \$284,190.45 from the Cafeteria Fund; \$30,854.69 dated May 1, 2002, \$7,685.60 dated May 14, 2002, and \$4,138.00 dated May 15, 2002, for a total of \$42,678.29 from the Capital Reserve Fund; \$14,192.23 dated May 15, 2002, \$300.00 dated May 16, 2002, and

\$7,200.00 dated May 29, 2002, for a total of \$21,692.23 from the Eshleman Reserve Fund; \$4,500.00 dated May 14, 2002, for a total of \$4,600.00 from the Athletic Reserve Fund; and payroll in the amounts of \$597,291.31 dated May 15, 2002 and \$644,837.74 dated May 29, 2002. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes (abstaining on check #69650); Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Withum to approve the district's Administrator Compensation Plan for the year beginning July 1, 2002, as cited on pages 8-26 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see pages 8-26)

It was moved by Mrs. Withum and seconded by Mr. Lyon to approve the resolution concerning the Lancaster-Lebanon I.U. 13 Health Care Consortium By-Laws as cited on pages 27-34 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see pages 27-34)

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the Elementary Coordinator position as cited on page 35 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 35)

It was moved by Mr. Anderson and seconded by Mr. Thomas Herr to approve the Health Room Technician Position Description as

cited on pages 36-37 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see pages 36-37)

It was moved by Mrs. Withum and seconded by Mr. Kline to approve the Marching Band Director Position as cited on page 38 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 38)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the individuals listed on page 39 of the agenda for employment in the 2002 Summer B.R.E.A.K. Program at the rate of \$27 per hour. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 39)

It was moved by Mr. Kline and seconded by Dr. Frerichs to approve purchasing insurance from the Boston Mutual Company at an annual premium of \$4,650 (this includes a school trip/special activities rider) and offering voluntary accident insurance to students at a rate of \$36 per year for school time coverage and \$130 per year for 24-hour per day coverage for the 2002/2003 school year. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Mr. Thomas Herr and seconded by Mr. Kreider to approve the budget transfers listed on Penn Manor's web



page. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kreider to approve enacting the following substitute teacher pay rates for the 2002/2003 school year:

- A. From 1 to 45 days a daily rate of \$100
- B. From 46 to 90 days, consecutively – a daily rate of \$135 with no fringe benefits. (75% of beginning salary daily rate rounded to the nearest dollar.)
- C. “Long-term Substitute Teachers” – (those persons employed in professional positions and whose employment at the time of hiring is expected to continue for one semester or more) shall be paid a per diem rate equal to the starting salary for the applicable credit column divided by 189 days in 2002/2003 per the Negotiated Agreement with fringe benefits as defined by the Negotiated Agreement.

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Anderson to approve the classified salaries for the 2002/2003 school year as listed on pages 40-51 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes;

Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see pages 40-51)

It was moved by Mrs. Withum and seconded by Mr. Kline to approve appointment of Mr. Stephen B. Skrocki, Administrative Assistant for Business, as Tax Collector for the Penn Manor School District for the fiscal year beginning July 1, 2002, and set the bond for this position at \$200,000 and to further authorize that the school district purchase this bond. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mr. Lyon to approve the individuals listed on page 52 of the agenda to the position of instructor for the 2002 middle school Summer School Program at a cost of \$27 per hour from June 17 to June 30 and then \$28 from July 1 to the end of the program. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 52)

It was moved by Dr. Frerichs and seconded by Mrs. Withum to approve the purchase of the Elementary Spelling Series as cited on page 53 of the agenda for use effective with the 2002/2003 school year. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 53)

It as moved by Mrs. Withum and seconded by Mr. Kline to award the bid for PC components to the vendor cited on page 54 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes;

H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 54)

It was moved by Mr. Kline and seconded by Mr. Lyon to award the bid for Athletic Supplies to the vendors cited on page 55 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 55)

It was moved by Dr. Frerichs and seconded by Mr. Kline to award the bid for 26 televisions to the vendor cited on page 56 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 56)

It was moved by Mrs. Withum and seconded by Mr. Lyon to ratify the following I.U. bids to the vendors cited on pages 57-59 of the agenda.

Educational Supplies  
Office Supplies  
Science Supplies  
Art Supplies  
Technology Education Supplies

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see pages 57-59)

It was moved by Mr. Thomas Herr and seconded by Mr. Kline to approve submission of non-reimbursable projects {PDE-3074(A)} at the Eshleman Elementary School to the Department of Education. These projects are for asbestos removal. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Lyon to approve the retirements of the individuals cited on page 60 of the agenda subject to the conditions listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 60)

It was moved by Mrs. Withum and seconded by Mr. Anderson to accept the following co-curricular resignation.

Marching Band Director....."Skip Reddig"

This motion was approved by a unanimous voice vote.

It was moved by Dr. Frerichs and seconded by Mr. Kline to accept the individuals listed on pages 61-63 of the agenda as amended for employment or change in status(\*) according to the conditions listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see pages 61-63)

It was moved by Mr. Thomas Herr and seconded by Mrs. Withum to grant tenure to the individuals listed on page 64 of the agenda as he/she has completed the requirement of three years of satisfactory teaching performance with the school district. The fol-

lowing call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 64)

It was moved by Mr. Kline and seconded by Mrs. Withum to grant Child Rearing Leave, Family Medical Leave, or Designated Family Medical Leaves to the individuals listed on page 65 of the agenda according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 65)

It was moved by Dr. Frerichs and seconded by Mr. Kline to appoint the individuals listed on page 66 of the agenda to the co-curricular positions listed according to the conditions cited. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 66)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to accept the resignation cited on page 60 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 60)

It was moved by Mrs. Withum and seconded by Mr. Lyon to approve a contract with the Janus School for the 2002/2003 school year for a Penn Manor School District student in the amount of \$23,200 (correction from \$8,635 stated in the May 13, 2002 agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes;

Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kreider to approve the tax exoneration cited on page 67 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes. (see page 67)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the advertising for the bid of the following items for the 2002/2003 school year.

Ice Cream  
Fruit Drinks

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mr. Lyon to approve the Administrative Compensation Adjustment stipends related to the assumption of additional duties as follows:

Donald Stewart	\$5,000
Ellen Griffis	\$2,500
Stephen Skrocki	\$2,500

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, absent; and Kelly K. Withum, yes.

The meeting adjourned at 9:01 p.m. on a motion by Dr. Frerichs, a second by Mr. Kreider, and a unanimous voice vote.

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C. Willis Herr, President

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Dolores E. Warfel, Secretary