

Minutes
Committee of the Whole
January 9, 2006

The Penn Manor School Board met at 4:00 p.m. in Executive Session for the discussion of a real estate item, student disciplinary action, the Superintendent's evaluation and the Superintendent's quarterly report. Present were Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Geist, Mr. C. Willis Herr, Mr. Kreider, Mr. Rintz and Mrs. Wert. Mr. Lyon was absent. Present from the administrative staff were Mr. Stewart, Ms. Pollock, Mr. Johnston and Mr. Skrocki. The Executive Session adjourned at 5:15 p.m.

The Penn Manor School Board met as a Committee of the Whole at 5:45 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr. Present were Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Geist, Mr. C. Willis Herr, Mr. Kreider, Mr. Rintz and Mrs. Wert. Mr. Lyon was absent. Present from the administrative staff were Mr. Stewart, Mr. Johnston, Ms. Pollock and Mr. Skrocki. Also in attendance were Dr. Mindish, Dr. Leichliter, Mr. Coleman, Mrs. Barnett, Mrs. Rudisill, Mrs. Rhoades, Penn Manor resident Mr. Bruce Gerlach, Mrs. Katey Knapp and Mrs. Howard.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked the committee whether there were any additions or corrections to the Minutes of the December 5, 2005, Committee of the Whole Meeting. Hearing none, on a motion by Dr. Frerichs a second by Mrs. Friedman, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Mindish reported to the Board on three proposed high school courses for the 2006-2007 school year. A full year AP Physics course will be the equivalent of a full year college-level physics course. The only cost will be for textbooks for students who do not want to purchase a personal copy. An Intensive PSSA Preparation course will be for sophomores selected on the basis of their previous PSSA scores and GRADE+ reading score. Additional sections will be added for this course and the staff recommendation will be submitted with the high school budget proposal. The Honors Art Appreciation course will include a brief survey of art history, a variety of studio art experience mixed with class discussions, readings and research. This course and the AP Physics course will not require any additional staffing. Mrs. Friedman inquired about the weighting for the AP Physics class and the AP test. Mr. DeLuca asked who would be identifying the students for the PSSA preparation class. Dr. Mindish provided an explanation for both questions. Dr. Frerichs asked if the board approved the three courses if that meant the board also approved the additional staff. Mr. Stewart answered that staffing requests will be reviewed and submitted for approval at another time. Approval for placement of the three proposed new courses on the January School Board Meeting Agenda was approved on a motion by Mr. Kreider, a second by Mr. DeLuca and a unanimous voice vote.

Dr. Leichliter presented an update on the Strategic Plan. He explained that beginning this year all Phase 1 districts in Pennsylvania will be using the electronic submission, eStrategic Plan. He reviewed the current strategic plan and the requirements for

submission of the plan. Currently the various plans are created with limited or no interaction between multiple stakeholder groups. In the new state-mandated process all plans must be integrated; therefore, all stakeholders must collaborate and coordinate as a committee. The eStrategic planning tool is a systemic, ongoing, single, web-facilitated educational strategic planning framework. It is data based driven; focuses on the primary goal of increasing student achievement; aligns goals and strategies to research; continuously monitors progress and documents outcomes; satisfies multiple planning and reporting requirements and allows districts to plan once and report often. Dr. Leichliter said the data creates a baseline on student skills, stakeholder attitudes and beliefs and times the information to district goals and objectives. It also provides an accurate picture of current district processes and programs, guides actions taken to change outcomes and allows district staff to measure progress over time. He explained the district is required to gather contextual, perception, demographic and student achievement data. A minimum of 20 people must serve on the Strategic Planning Committee. He reviewed the list of required district people that must comprise the committee. Dr. Leichliter reported the process for Phase 3 must begin by September 2007. Prior to board approval the plan must be made available for public review for a minimum of 28 days. After board approval the plan must be submitted via eTool by September 20, 2008.

Mr. Skrocki introduced Mr. Hal Hart and Mr. Bruce Burchfield from Crabtree Rohrbaugh & Associates Architects who presented the renovation plan for Comet Field House. The focus of the presentation included three components: the drawings and the scope of work, the project schedule and cost estimates for the project. Mr. Hart reviewed the site plans. He explained the major components including paving of the access drive and existing parking lots; grading of the slope at the propane storage tank area; grading and addition of a retaining wall at existing loading dock; installing the force sanitary main from field house to municipal system and new exterior concrete walk and steps to provide access from lower level. Dr. Frerichs questioned if any changes will be made to the roadway and parking lot. No changes are planned. Mr. Rintz asked if the site work included removing the sand mound. Mr. Hart responded the sand mound and fence will be removed and the area graded. Mr. Geist commented that removing the sand mound will make available space to be developed by the district at a later date. Mr. Hart reviewed the current upper and lower levels of the field house. Proposed changes in the upper level include an enlarged training room; expansion of the women's toilet room; construction of coaches' toilet room; reorganization of team rooms and coaches' offices and construction of a storage room for the concession area. Mr. Burchfield reviewed proposed changes in the lower level. Renovations include construction of women's and men's toilet room and an exterior storage room; conversion of an existing maintenance area into team rooms, coaches' offices and storage room. Mr. Hart reviewed the elevation and outside proposed changes including exterior downspout repair/replacement; exterior holes patched; clean/seal exterior masonry and interior/exterior signage installed. Mr. Rintz asked if there will be a walkway from the lower level exit. A walkway will be installed. Mr. Hart stated the projected total cost for the project is \$711,060. There will be additional costs for professional fees and miscellaneous costs bringing the total estimate to \$856,053. He said the booster clubs will be painting the building, providing shelving for the storage area and furniture for the coaches' offices. The timeline for the project was reviewed. Completion of the project is scheduled prior to the beginning of the fall 2006 start of the sports season. Mr. Skrocki commented that the paving and removal of the sand mound were not originally part of the scope of the project. He said

the paving is actually on the long-range maintenance list but it made sense to the committee to include the two items with the project. He also pointed out that this project will not be reimbursable. Approval will be requested next month to file a non-reimbursable application with the Department of Education. Dr. Frerichs asked which budget year the project will be covered under. Mr. Skrocki answered it is not fiscal year budget sensitive but is scheduled to come from the 2005 bond issue. Approval for placement of this item on the January School Board Meeting Agenda was approved on a motion by Mr. Rintz, a second by Mr. Geist and a unanimous voice vote.

Before Mr. Hal Hart and Mr. Bruce Burchfield reported on the Feasibility Study for Martic and Marticville, Mr. Skrocki reminded the board of the community meeting scheduled for Thursday, January 12 at 6:30 p.m. in the Marticville Middle School auditorium. He said the purpose of this meeting will be to inform the community of the rationale for starting the feasibility study, what has been completed to date and answer questions. Mr. Stewart reviewed the format for that meeting. Mr. Hart explained the areas that will be included in the feasibility study: demographics/enrollment; building capacities; existing facility analysis; facility options; building condition analysis and staff survey data. The feasibility study was started in September; a presentation to the board is scheduled for March. Mr. Stewart reminded the board of the breakfast meeting scheduled for January 25, 7:30 a.m., at Marticville Middle School in the library with the Martic, Pequea and Conestoga township supervisors. He asked for board representation at this meeting. Mr. Skrocki said to ensure community input a survey will be distributed at this meeting. Eventually it will be available on-line to address any concerns. Additional discussion relating to the feasibility ensued.

Dr. Frerichs proposed adoption of the PSBA Effective School Governance and Code of Conduct for the Penn Manor School Board. He requested that the board review the policy for placement on the agenda in February. Mrs. Wert asked if he suggested any modifications to the document. Dr. Frerichs did not suggest any changes. Mrs. Wert questioned the item of participating in an annual board retreat. She requested clarification of this statement. Dr. Frerichs stated he interpreted the statement to mean if the board plans a retreat, a board member should participate. Mr. Rintz felt the statement "maintain a free and strong country" should be re-worded but had no suggested replacement at this time. The policy will be placed on the February agenda for further discussion.

Mr. Stewart presented the revised Memorials Policy for a first reading. He pointed out the changes made from the previously submitted policy. Mrs. Wert proposed a revision concerning the removal of memorial plants other memorials. After some discussion the policy was amended to reflect changes to the relocation and removal of memorials statement. Approval for placement of the amended Memorials Policy on the January School Board Meeting Agenda was approved on a motion by Mrs. Wert, a second by Mrs. Friedman and a unanimous voice vote.

Mr. Stewart explained the district policy on bereavement leave, as stated in the negotiated contract and defined by state code, does not include step-parents, step-brothers/sisters, step-children or grandchild. Mr. Stewart recommended that the Personal Necessity Leave Professional Policy be amended to include the step-parents, step-brother/sister, step-children with the immediate family members section and grandchild be included in

the near relative section. Approval for placement of this item on the January School Board Meeting Agenda was approved on a motion by Mr. DeLuca, a second by Mrs. Friedman and a unanimous voice vote.

Mr. Stewart reported that effective January 1 involvement in extracurricular activities is now legal for all home school students. He presented the Student Participation in Extracurricular Activities and Interscholastic Athletics Policy. He said it was reviewed by the district solicitor. Mr. Stewart also provided a roster of extracurricular activities included and not included in the new policy. Mr. Kreider questioned proof of student insurance and the district's responsibility. Mr. Stewart stated that the students will be required to produce evidence of insurance for extracurricular athletic activities. Dr. Frerichs questioned if evidence of an insurance policy must be submitted. Mr. Skrocki responded that the current practice is for the athletic director to verify proof of insurance for students participating in athletic programs, or the parents must buy the school district student accident policy that is offered. Mrs. Friedman inquired how the current home school students participating in athletics verify their grades. Ms. Pollock responded that she thoroughly checks the home school portfolios that are submitted on a monthly basis. Additional questions were asked for clarification. Approval for placement of this item on the January School Board Meeting Agenda was approved on a motion by Mrs. Wert, a second by Mrs. Friedman and a unanimous voice vote.

Mr. Stewart submitted three drafts of the 2006-07 school calendar. He reviewed specifics relating to the traditional, tight and early out calendar drafts. Mr. Stewart commented that he will be sharing the drafts with the administrative staff and requesting feedback from staff and parents. Dr. Frerichs inquired if consideration has been given for a holiday the Wednesday before Thanksgiving. Mr. Stewart responded that he will review all recommendations from the staff and parents before presenting a final proposal to the board in March.

Mr. Stewart explained that he was approached by Manor Township and Millersville Borough about a PCCD Grant. The PCCD grant would provide for a second resource officer in the high school for Millersville Borough and the first resource officer for Manor Township. If an agreement was entered into with Manor Township, the resource officer would be available for Manor Township schools only. He stated the PCCD Grant is different from the COPS Grant and explained the differences. He also explained the financial responsibility of the PCCD Grant. Mr. Stewart stated he did not feel the district was prepared to ask for a resource officer with Manor Township when this officer would only serve 3 Penn Manor schools. He reported he spoke with Chief Rochat from Millersville Borough. He indicated to Chief Rochat the district might be interested in a second resource officer for three years if that person was on a different shift to help service Twilight School and evening activities. Mr. Rintz stated he was concerned with the cost of an officer beyond a three year grant. Mr. Herr asked if this second officer would replace a constable for evening events. Mr. DeLuca asked how the high school administration felt about an extra officer. Mr. Stewart answered that the high school administration would welcome an additional officer for the three year grant especially since enrollment would be increasing. It was suggested that Mr. Stewart talk with Chief Rochat about details of a second grant. Mr. Stewart will report back to the board on this topic.

Mr. Johnston updated the board on the 2006-07 proposed budget. He said, per the advice of the solicitor, the district sent out a second mailing in December for the Homestead/Farmstead exclusion applications to 3,075 properties. Mr. Johnston reviewed the expenses, tax increases and millage rates for the last four of years. He also reviewed the district millage comparisons to other districts in the IU 13 with the exception of School District of Lancaster and Solanco. He indicated that in the past Penn Manor has kept the tax increases well below other school districts in the IU. The budget calendar and projected student enrollments were also reviewed. Questions were asked for clarification. Mr. Johnston announced that he is offering two budgeting workshops on March 23 and April 20 at 2:00 p.m. Mr. Johnston asked the board to contact him with any items of interest or concern they would like him to discuss.

Mr. Skrocki presented the first draft of the Capital Improvements Plan for 2006-2007 and the four years beyond. He stated the plan could be completely revised depending on what recommendation is made after the Martic/Marticville feasibility study. He said at the present time the majority of the expenses on the improvement report are from Martic and Marticville. Mr. Skrocki highlighted the 2005-2006 work that was completed. The funding for these projects came from the 2005 bond issue and the district capital reserve funds. Mr. Skrocki reminded the board that the 2006-07 projects are not reimbursable. He reviewed the amount available for the projects, the projected cost for the projects and the projected amount for the Martic/Marticville campus. He said if the feasibility study recommends, and the board agrees not to move forward with the K-8 campus, the 2006-07 requests will need to be reprioritized. He reviewed the major priorities for 2006-07 including the field house renovation project with the paving and removal of the sand mound; the roof projects and some smaller projects. Mr. DeLuca asked for clarification of the Eshleman roof project. Mr. Coleman provided an explanation. Additional questions were asked for clarification. Mr. Skrocki said a presentation of the second draft of the capital improvement plan is currently on the budget calendar but may possibly need to be postponed until the feasibility study is completed.

Ms. Pollock announced that the district has successfully completed hiring of professional employees for second semester. Professionals were employed for 3 sabbaticals, 2 child rearing leaves, 1 health rearing leave and 2 new positions. One new position was budgeted and the other, an ESL position, was mandated by PDE. Due to enrollment the existing ESL position was increased from of 36% to 100%. Ms. Pollock reported six of the eight newly employed professionals are residents of Penn Manor and 5 have children in the district.

Mr. Stewart stated at the last board meeting there was a discussion about a request for a waiver of taxes in relationship to the purchase of acreage from the Shertzer farm. The board tabled this item for additional information. He said he has not received any additional information. Mr. Bruce Gerlach, 2059 Franklin Rd., Washington Boro addressed the board on behalf of the Manor Brethren in Christ Church and the tax waiver. After addressing the board Mrs. Friedman asked if the land was donated or purchased. The land will be purchased. Mr. Geist thanked Mr. Gerlach for the information. Mr. Herr inquired the timetable for the settlement of the property. Additional questions were asked for clarification. No decision was made at this time on the tax waiver.

Mrs. Wert reported there were no Penn Manor graduates at the Lancaster County Academy's graduation in December. Mrs. Wert distributed information from the Executive Director of the Academy regarding a dropout and graduate profile. She also distributed an article about dual certification for special education and regular teachers.

Mr. Geist updated the board on the Education Foundation. He said in the last Foundation newsletter the community was informed about the number of senior awards and scholarships. The article also stated it was the end of the Foundation's relationship with Pepsi who provided approximately \$6,000 to be used for senior awards and scholarships. He was pleased to announce that the Rintz family has generously donated a \$12,000 scholar/athlete scholarship. The emphasis for this scholarship is based on academics and an athlete who may not get other scholarship money, but is dedicated and devoted to the team concept. This family has made a generous commitment for 5 years. Mr. Geist and the Board thanked Mr. Rintz and his family for this scholarship.

Mr. Kreider reported a Penn Manor Career and Technology student, Steve Grubb, was the heavy equipment main operator for the Stehman Road job. He said the CTC was awarded the project and for \$27,000 saving Conestoga Township \$53,000 from the original bids of \$80,000. He said the CTC is trying to get more involved in projects in the community. He also distributed a financial statement from the CTC. He said the Child Development Center at Mount Joy is under construction by the CTC students which provides them with more commercial building opportunity.

Dr. Frerichs reported that starting in July the IU will be relocated to the Burle Industries building. The IU will be presenting their budget sooner this year. He explained the IU has 136 separate budgets totaling 131.4 million dollars. The school district's interest is in 2 of the 136 budgets totaling 5.3 million dollars. The anticipated budget increase is 3% in district contributions for 2006-07. Dr. Frerichs asked Mr. Stewart if he had any information about the IU and tutoring. Mr. Stewart responded that the IU director has expressed a willingness and desire to initiate a search for state money available for providing after school tutoring. Mr. Stewart also said the IU will possibly be looking at a plan with School District of Lancaster.

Mr. Stewart announced that 3 board members will be attending a conference on April 10; therefore, are not able to attend the board meeting that night. He asked the board if they wanted to have the meeting with only 6 members present. The board felt because of important issues it would be better to have the entire board at a meeting. Mr. Stewart recommended canceling the April 10 meeting, starting the April 3 committee of the whole meeting at 4:00 and following with the regular voting meeting at 8:15. The board unanimously decided in favor of Mr. Stewart's recommendation. The change in meeting date and format will be posted.

The Committee of the Whole adjourned at 8:10 p.m. on a motion by Mr. DeLuca, a second by Mr. Rintz, and a unanimous voice vote.

C. Willis Herr, President

Paula E. Howard, Secretary

January 9, 2006

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr at 8:27 p.m.

The following members were present: Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Geist, Mr. C. Willis Herr, Mr. Kreider, Mr. Rintz and Mrs. Wert. Mr. Lyon was absent. Present from the administrative staff were Mr. Donald Stewart, Ms. Ellen Pollock, Mr. Christopher Johnston and Mr. Steve Skrocki. Also in attendance were Mrs. Isabelle Rudisill, Mrs. Mary Barnett, Mrs. Katey Knapp, Mrs. Cindy Rhoades and Mrs. Paula Howard.

Mr. Willis Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District would be held on Monday, February 13, 2006, at 8:15 p.m. in the Board Room of the Manor Middle School.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked if there were any additions or corrections to the Minutes of the December 5 School Board Meetings. There were none. It was moved by Dr. Frerichs and seconded by Mrs. Friedman to approve the minutes as printed. This motion was passed by a unanimous voice vote.

Steve Mohimani and Connor O'Neill provided the student report. The Battle of the Bands held on December 17 was very successful. The program provides Penn Manor student bands and individual performers a chance to perform publicly. The winter concert assemblies and evening performance were held on December 21. Students from the Ag program will be featured at the Farm Show this week. A pep rally was held to kick off the winter sports season. They reported on the status of the winter sports teams: wrestling is undefeated, bowling is in first place, ice hockey in second place, boys' basketball is in second place and the boys and girls swimming teams are doing well. A spaghetti dinner sponsored by the girls' soccer team will be held on January 20. The Quiz Bowl will tape the second round on Wednesday, January 11 at WGAL. High School finals will be January 17 and 18 and the new semester will begin on January 23.

Mr. Stewart reported that members of the Ms. Hafer's Family and Consumer Sciences class created 2 quilts for two soldiers, Lance Corporals Nick Alvarez and Sky Barkley stationed in Iraq. He explained Quay Hanna started an Adopt-a-Soldier program. Several groups in the district have adopted soldiers. Through correspondence the students found out the nights are very cold in Iraq. Mr. Stewart shared a newspaper article about Dr. Frerichs' dog collection. The IU Financial Report was distributed for review and discussed briefly. Mr. Stewart announced and congratulated Kevin Peart and Michael Lechlitter for receiving their doctorate degrees. He also commended Ms. Pollock and Mr. Skrocki for their efforts with the Wellness Committee. He stated the pedometer program for interested employees started in the district today. Mr. Skrocki added the district received 492 pedometers from Health America free of charge. The

pedometers distributed to the volunteers after signing a user agreement. The goal of the program is to reach 10,000 average steps per day. Mr. Stewart distributed articles about the Bowling coach Chris Vital and Penn Manor student, Brandi Wertz, who represented the district in the Rodeo competition at the farm show. He said several months ago he reported to the board about the cooperative effort between the Penn Manor Twilight School and Millersville University to provide career counseling to the Twilight School program. Dr. Beckie Meyer and Millersville students studying to become counselors worked with the students in the Twilight program. He reported the cooperative program won state recognition from the state counseling association. The association has asked Dr. Meyer to submit the project in a national competition. Mr. Stewart announced that January is Board recognition month. A place on the district website will be created in an effort for the community to become more familiar with the school board members. He thanked the board for their contributions.

Mr. Johnston reviewed the results of the exceptional student report that detailed the number of students with disabilities that require expenditures of over \$25,000.

Mr. Johnston reported Treasurer's Report for the month of December has been posted. He reviewed some of the items presented for payment. It was moved by Mrs. Friedman and seconded by Dr. Frerichs to approve to authorize payment of bills in the amounts of \$97,209.41 dated 12/1/05, \$349,206.25 dated 12/7/05, \$396,627.86 dated 12/13/05, \$285,732.87 dated 12/16/05, \$942,967.03 dated 12/21/05, \$333,182.83 dated 12/22/05, \$25,864.69 dated 12/23/05 for a total of \$2,430,790.94 from the General Fund; \$142,519.49 dated 12/1/05, \$88,733.17 dated 12/19/05, \$48,245.62 dated 12/23/05 for a total of \$278,498.28 from the Cafeteria Fund; \$1,636.06 dated 12/15/05, \$834.00 dated 12/20/05, for a total of \$2,470.06 from the 2005 Construction Fund; \$23,207.26 dated 12/23/05 for a total of \$2,470.06 from the Capital Reserve Fund; and payroll in the amounts of \$686,825.55 dated 12/7/05, \$677,652.21 dated 12/21/05, for a total of \$1,364,477.76. The following roll call vote was taken on this motion. Joe DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Frank Geist, yes; C. Willis Herr, yes; Jeffrey Kreider, yes; Jeffrey E. Lyon, absent, Carlton Rintz, yes; and Donna J. Wert, yes.

The January School Board Meeting Agenda was reviewed.

Item 2. A-E.

Consent Agenda for the January 9, 2006 Committee of the Whole Meeting

- A. New Course Offerings – The committee is recommending approval of the new course offerings as cited. (see pages 5 - 6)
- B. Comet Field House Renovations – The committee is recommending approval for Crabtree Rohrbaugh & Associates to proceed with the Construction Document phase of the renovation project for Comet Field House.
- C. “First Reading” – Memorials Policy – The committee is recommending approval of the “First Reading” of the Memorials Policy as cited. (see pages 7 - 10)

- D. “First Reading” – Personal Necessity Leave Policy Professional Employees – The committee is recommending approval of the “First Reading” of the Personal Necessity Leave Policy Professional Employees as cited. (see page 11)
- E. “First Reading” – Student Participation in Extracurricular Activities and Interscholastic Athletics Policy – The committee is recommending approval of the “First Reading” of the Student Participation in Extracurricular Activities and Interscholastic Athletics Policy as cited. (see pages 12 - 18)

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA

ITEMS 2 A-E: It was moved by Carlton Rintz and seconded by Frank Geist to approve items 2 A-E as amended. The following call vote was taken on this motion. Joe DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Frank Geist, yes; C. Willis Herr, yes; Jeffrey Kreider, yes; Jeffrey E. Lyon, absent, Carlton Rintz, yes; and Donna J. Wert, yes.

Item 3. A–F. Consent Agenda for Administrative Actions

- A. “Final Reading” – Medications Policy – The administrative staff is recommending approval for “Final Reading” of the Medications Policy as cited. (see pages 19 - 21)
- B. “Final Reading” – Homeless Policy – The administrative staff is recommending approval for “Final Reading” of the Homeless Policy as cited. (see pages 22 - 25)
- C. Tax Exoneration – The administrative staff is recommending approval of the tax exoneration cited.

<u>BILL NO.</u>	<u>NAME</u>	<u>REASON</u>	<u>ASSESSMENT CHANGE</u>	<u>TAX DOLLARS LOST</u>
<i>MANOR TOWNSHIP</i>				
410329	BARRY, Joseph & Marie	County Data Changes	\$12,700.00	\$178.69

- D. Budget Transfers – The administrative staff is recommending approval of the budget transfers as listed on Penn Manor’s web page (<http://www.pennmanor.net/tr/>).
- E. Contract with Crabtree, Rohrbaugh & Associates – The administrative staff is recommending approval of a contract with Crabtree, Rohrbaugh & Associates for the Comet Field House renovation project pending final review by the district solicitor for the fixed fee amount of \$49,000.
- F. Judicial Review – The Judicial Review Committee is recommending the board approve the actions of the committee as cited. (see page 26)

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 3 A -

F: It was moved by Johnna Friedman and seconded by Joseph DeLuca to approve these

- G. Twilight School Instructor – The administrative staff is recommending approval of the following individuals to the position of Twilight School Instructor for the 2005-2006 school year at the rate of \$30.00 per hour.

Steve Weidner

MOTION ON PERSONNEL CONSENT AGENDA ITEM 4 A: It was moved by Frank Geist and seconded by Joseph DeLuca to approve this item as amended. The following call vote was taken on this motion. Joe DeLuca, yes; Richard L. Frerichs, abstained; Johnna Friedman, yes; Frank Geist, yes; C. Willis Herr, yes; Jeffrey Kreider, yes; Jeffrey E. Lyon, absent, Carlton Rintz, yes; and Donna J. Wert, yes.

MOTION ON PERSONNEL CONSENT AGENDA ITEMS 4 B - G: It was moved by Donna Wert and seconded by Richard Frerichs to approve these items. The following call vote was taken on this motion. Joe DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Frank Geist, yes; C. Willis Herr, yes; Jeffrey Kreider, yes; Jeffrey E. Lyon, absent, Carlton Rintz, yes; and Donna J. Wert, yes.

Item 5. Addendum for Employment or Change in Status

- A. The administrative staff is recommending the board accept the individual list for employment or change in status according to the conditions listed.
(see page 30)

MOTION ON AGENDA ITEM 5A: It was moved by Donna Wert and seconded by Richard Frerichs to approve this item. The following call vote was taken on this motion. Joe DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Frank Geist, yes; C. Willis Herr, yes; Jeffrey Kreider, yes; Jeffrey E. Lyon, absent, Carlton Rintz, yes; and Donna J. Wert, yes.

The meeting adjourned at 9:05 p.m. on a motion by Mr. Geist and seconded by Mrs. Friedman and a unanimous voice vote.

C. Willis Herr, President

Paula E. Howard, Secretary