

Minutes
Committee of the Whole
June 1, 2009

The Penn Manor School Board met in Executive Session beginning at 5:45 p.m. for the discussion of the Superintendent's evaluation, legal, real estate, and student matters. The Executive Session adjourned at 7:00 p.m.

The Penn Manor School Board met as a Committee of the Whole at 7:07 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr. The following members were present: Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Herr, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, and Mrs. Wert. Present from the administrative staff were Mr. Stewart, Mr. Johnston, Dr. Leichliter, Ms. Pollock, and Mr. Skrocki. Also in attendance were Mrs. Sarah Lupinacci, two Millersville students, Mrs. Rhoades, and Mrs. Howard.

Mr. Herr announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, June 8 at 7:00 p.m. in the Board Room of the Manor Middle School.

Mr. Herr asked if there were any Citizen's Comments. The students explained that they were attending the board meeting for a class at Millersville. Mr. Herr welcomed the students and explained that the board met in Executive Session prior to the Committee of the Whole meeting. The voting meeting will follow the Committee of the Whole meeting.

Mr. Herr asked the committee whether there were any additions or corrections to the Minutes of the May 11, 2009, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Rintz, a second by Mr. DeLuca and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided information on the Crossway Church building plans and location of the proposed church. He also provided a map indicating the proposed realignment of Barbara Street. Board members asked questions for clarification.

Mr. Stewart explained that Moodle School was on the list of budget cuts. Moodle School currently provides services to 2 families. He said the administration is recommending discontinuing Moodle School. Ms. Pollock explained details of Moodle School and the reasons for the recommendation to discontinue the services. Mr. Hoke said that his 2 grandchildren are the students in Moodle School and his family felt that Moodle was superior to other Cyber Schools because of the instruction of the teachers for an hour each week.

Mr. Stewart announced that the Boys' Lacrosse Coach has resigned and a search for a new coach has only produced one candidate at this time. Mr. DeLuca said he is President of the Lacrosse Booster Club and will be involved in the interviews.

Mr. Skrocki announced that the 2006 SWAP was terminated effective June 1, 2009 at a net profit of \$613,171 to Penn Manor. The district will receive payment at settlement on

Thursday, June 4. Mr. Johnston said the amount will be added to the fund balance. Mr. Stewart commended Mr. Johnston and Mr. Skrocki for their work on the Swaption and the 2006 SWAP and guarding the interests of the Penn Manor taxpayers.

Mr. Stewart distributed items for information. He explained that the Class of 2009 would like to present two gifts to the district. A plaque in honor of Dr. Mindish would be placed in the courtyard/eating area outside the high school cafeteria. The board agreed to accept this gift. The other gift is a Comet Field sign, matching the current sign at Comet Field, to be placed at the entrance at Barbara Street. There was much discussion about the Comet Field sign due to zoning regulations and the proposed realignment of Barbara Street. Mr. Stewart recommended the district will pursue the option of the sign and suggested that the Class of 2009 might need an alternate plan.

Dr. Frerichs distributed information on PSBA and IU 13 services.

Dr. Leichliter announced that Mrs. Klingaman will be at the next board meeting to discuss a Penn Manor French/American Exchange proposal. Dr. Leichliter distributed information on the proposal.

The Committee of the Whole adjourned at 7:51 p.m. on a motion by Mr. Long a second by Mr. Rintz, and a unanimous voice vote.

C. Willis Herr, President

Paula E. Howard, Secretary

MINUTES
Penn Manor Board of School Directors
June 1, 2009

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr at 7:52 p.m.

The following members were present: Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Herr, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, and Mrs. Wert. Present from the administrative staff were Mr. Stewart, Mr. Johnston, Dr. Leichliter, Ms. Pollock, and Mr. Skrocki. Also in attendance were Mrs. Sarah Lupinacci, two Millersville students, Mrs. Rhoades, and Mrs. Howard.

Mr. Herr announced that the next scheduled meeting will be held on Monday, June 8, 2009, following the Committee of the Whole Meeting in the Board Room of the Manor Middle School.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked the committee whether there were any additions or corrections to the Minutes of the May 11, 2009 School Board Meeting. Hearing none, on a motion by Mr. Rintz a second by Mrs. Friedman and a unanimous voice vote, the Minutes were approved as printed.

The June 1, 2009 School Board Meeting Agenda was reviewed.

Item 2 A: Consent Agenda for the Committee of the Whole Meetings

- A. Act 1 Slots Distribution – The committee is recommending approval of the 2009 Homestead and Farmstead Exclusion Resolution (attached).

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2

A:

It was moved by Mr. DeLuca and seconded by Mr. Long to approve this item. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; C. Willis Herr, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes, and Donna J. Wert, yes.

Items 3 A - F. Consent Agenda for Administrative Actions

- A. District-wide Security Project Change Order – The administrative staff is recommending ratification of the district-wide security project change order in the amount of \$1,778.12, eci Construction, LLC (see page 3).
- B. 2009-2010 School Breakfast and Lunch Prices – The administrative staff is recommending approval of the 2009-2010 school breakfast and lunch prices as cited (see page 4).

- C. Student and Athletic Accident Insurance – The administrative staff is recommending the purchase of insurance from Ace American Insurance Company at an annual premium of \$10,600 and offering voluntary accident insurance to students at a rate of \$30 per year for school time coverage and \$116 per year for 24 hour per day coverage for the 2009-2010 school year.

Explanation: This policy covers all enrolled students who participate in interscholastic sports including band members, cheerleaders, majorettes, student coaches, student trainers, and student manager. Also covered are all non-athletic, interscholastic or extracurricular activities. The amount represents a 3.9% increase over last year.

- D. Ratification of Bid Awards – The administrative staff is recommending ratification of the following bids as cited for 2009-2010 (see pages 5 – 6).

IU Instructional Classroom/Office Supplies
 IU Instructional Art Supplies
 IU Copy Paper
 IU Catalogs
 IU Cafeteria Paper/Small Wares
 IU Custodial Supplies

- E. “First Reading” Admission of Students Policy #201 – The administrative staff is recommending approval of the “First Reading” of the Admission of Students Policy #201 (see pages 7 – 8).
- F. “First Reading” School Age Defined Policy #201.1 – The administrative staff is recommending approval of the “First Reading” of the School Age Defined Policy #201.1 (see page 9).

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 3 A – F:

It was moved by Mrs. Friedman and seconded by Mr. Hoke to approve these items. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; C. Willis Herr, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes, and Donna J. Wert, yes.

Items 4 A – B:

Consent Agenda for Personnel

- A. Clerical Support – The administrative staff is recommending that Kathy Campbell be employed for 100 hours between June 22 and August 14 for the purpose of support to the special education office and the transportation office. Specific scheduling will be coordinated by Mrs. Campagna and Dr. Leichliter. Mrs. Campbell will be compensated at her hourly rate.
- B. Acceptance of Bus Drivers – The administration is recommending the acceptance of the bus drivers listed for the 2008-2009 school term.

Eschbach Drivers

Anne Bill
 Kim Sheaffer
 Susan Taska

Cheri Cunningham
 Karen Rineer
 Rick Lindsay

MOTION ON PERSONNEL CONSENT AGENDA ITEMS 4 A – B: It was moved by Mr. DeLuca and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; C. Willis Herr, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes, and Donna J. Wert, yes.

Item 5 A: Consent Agenda for Administrative Actions

- A. Posting – The administrative staff is recommending the posting of the following position for the 2009-2010 school year.
 Strength and Conditioning Coach

MOTION ON CONSENT AGENDA ITEM 5 A: It was moved by Mrs. Wert and seconded by Mr. Rintz to approve this item. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; C. Willis Herr, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes, and Donna J. Wert, yes.

The meeting adjourned at 8:02 p.m. on a motion by Mr. Long and seconded by Mrs. Wert and a unanimous voice vote.

C. Willis Herr, President

Paula E. Howard, Secretary