

MINUTES
Penn Manor Board of School Directors
Organization Meeting
December 7, 2009

The Organization Meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board Member Mrs. Donna Wert at 7:05 p.m.

The following holdover members were present: Mr. DeLuca, Mr. Long, Mr. Rintz, Mr. Schlotzhauer and Mrs. Wert. Newly elected and reelected board members were present: Dr. Frerichs, Mrs. Friedman, Mr. Hoke, and Mr. Straub. Present from the administrative staff were Mr. Johnston, Dr. Leichliter, Ms. Pollock and Mr. Skrocki. Also in attendance were Mr. C. Willis Herr, Mrs. Raush, Mrs. Amy Wall, Mr. Phil Gale, Mrs. Carole Fay, Mr. Denny Coleman, Mr. Charlie Reisinger, student representatives Taylor Eichelberger and Katie Maisel, FFA students, Colonial Bowl students Ben Clark, Grant Elledge, Daniel Gochnauer and Helen Hutchens, Mrs. Kathleen Grenier, parents, Mrs. Rhoades and Mrs. Howard.

Mr. Long made a motion to appoint Mrs. Wert to serve as Temporary President for the reorganization portion of the Board meeting. Mr. Schlotzhauer seconded this motion. A motion was made by Mr. Rintz and seconded by Mr. DeLuca to close the nominations. The nominations were closed by a unanimous voice vote. Mrs. Wert was appointed to serve as Temporary President by a unanimous voice vote.

Mrs. Donna Wert read the Certificates of Election for Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, and Mr. Christopher Straub.

The Oath of Office was administered by Mrs. Donna Wert to Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, and Mr. Christopher Straub.

The list of newly constituted board membership was presented for any necessary changes. There were no changes.

A roll call was taken. The following members were present: Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, Mr. Straub and Mrs. Wert.

Mr. Rintz made a motion nominating Dr. Richard Frerichs as President of the Board. The motion was seconded by Mr. Schlotzhauer. There were no other nominations for the office of President. A motion was made by Mr. Long and seconded by Mr. DeLuca to close the nominations. The nominations were closed by a unanimous voice vote. The following roll call vote was taken on the motion nominating Dr. Frerichs as President. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Mrs. Friedman made a motion nominating Mr. Carlton Rintz as Vice-President of the Board. The motion was seconded by Mr. DeLuca. There were no other nominations for the office of Vice-President. A motion was made by Mrs. Wert and seconded by Mr. Long to close the

nominations. The nominations were closed by a unanimous voice vote. Mr. Rintz was appointed Vice-President by a unanimous voice vote.

The Organization Meeting adjourned at 7:09 p.m. to the Committee of the Whole on a motion by Mr. DeLuca and seconded by Mrs. Wert and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary

Minutes
Committee of the Whole
December 7, 2009

The Penn Manor School Board met in Executive Session beginning at 6:00 p.m. for the discussion of negotiations and student matters. The Executive Session adjourned at 7:00 p.m.

Following the Organizational Meeting, The Penn Manor School Board met as a Committee of the Whole at 7:10 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, Mr. Straub, and Mrs. Wert. Present from the administrative staff were Mr. Johnston, Dr. Leichliter, Ms. Pollock and Mr. Skrocki. Also in attendance were for all or part of the meeting were: Mr. C. Willis Herr, Mrs. Raush, Mrs. Amy Wall, Mr. Phil Gale, Mrs. Carole Fay, Mr. Denny Coleman, Mr. Charlie Reisinger, Mrs. Kathleen Grenier, student representatives Taylor Eichelberger and Katie Maisel, FFA students, Colonial Bowl students Ben Clark, Grant Elledge, Daniel Gochnauer and Helen Hutchens, parents, Mrs. Rhoades and Mrs. Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, January 11, 2010 at 4:00 p.m. in the Board Room of the Manor Middle School.

Dr. Frerichs asked if there were any Citizen's Comments. There were none at this time.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the November 9, 2009, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. DeLuca and a unanimous voice vote, the Minutes were approved as printed.

Mr. Rintz read a resolution recognizing Mr. C. Willis Herr for his 12 years of service to the Penn Manor School Board and 10 years as President. Dr. Frerichs presented the resolution to Mr. Herr.

Student representatives Taylor Eichelberger and Katie Maisel reported on high school, athletic and Student Council activities for the month of November. They reported that the football team had an outstanding season making it farther in District playoffs than any other team in Penn Manor history, girl's field hockey made it to the second round of states, and the girl's soccer team was named to the NSCAA All-American Academic Team for the 7th consecutive year. Taylor and Katie also provided information on upcoming high school and Student Council events.

Mrs. Fay and three FFA students presented the board and administration with fruit bags. The students reported to the board on their FFA experiences, the offices they have held, and the process for earning an FFA jacket through the fruit sale. Board members acknowledged their gratitude for the gifts.

Mr. Long read resolutions to the members of the Champion Team of the George Washington Colonial Bowl for their outstanding scholarship. The resolutions were presented to Ben Clark, Grant Elledge, Daniel Gochnauer, and Helen Hutchens.

Mr. Gale explained the proposed new courses and requirements for some of the new courses. He said at this time he is not requesting any additional teachers. Questions were asked by board members. Approval for placement of this item on the board agenda was approved on a motion by Mrs. Wert and seconded by Mr. DeLuca. The following vote was taken on this motion: Mr. DeLuca, yes; Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Mrs. Wert, yes.

Dr. Frerichs opened the discussion on the Master Facility Plan. He explained that the discussion will be limited at this meeting and the discussion will be continued at future board meetings. Dr. Leichliter explained the philosophy of the Master Plan. Lengthy discussion and comments ensued on the Master Facility Plan. Mr. Coleman answered questions regarding the district's current facilities. Dr. Leichliter announced that a Master Plan project review meeting conducted by Crabtree, Rohrbaugh & Associates Architects and Amy Yurko will be held on December 10.

Dr. Leichliter provided information on the proposed Penn Grant Commons development in Pequea Township. Board members proposed questions for Dr. Leichliter to forward to Pequea Township.

Mr. Johnston provided the first draft of the 2010-2011 budget. He said the preliminary budget was developed using assumptions. He reviewed the resolution "not to exceed" the index, possible exceptions and options of the 2010-2011 budget. More information will be presented at future board meetings.

Dr. Frerichs provided the list of current Board Committees. He will be contacting individual board members to inquire about preferences for the committees they would like to serve on. This revised list will be presented for approval at the January board meeting.

Dr. Frerichs asked for representatives for the CTC Board. Mr. DeLuca volunteered to continue as the CTC representative and Mr. Rintz volunteered to continue as the alternate. Approval for placement of this item on the board agenda was approved on a motion by Mr. Long and seconded by Mr. Schlotzhauer. The following vote was taken on this motion: Mr. DeLuca, yes; Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Mrs. Wert, yes.

Dr. Frerichs asked for representatives for the Lancaster County Academy Board. Mrs. Wert volunteered to continue as the representative and Mr. Schlotzhauer volunteered to continue as the alternate. Approval for placement of this item on the board agenda was approved on a motion by Mrs. Friedman and seconded by Mr. DeLuca. The following vote was taken on this motion: Mr. DeLuca, yes; Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Mrs. Wert, yes.

Dr. Frerichs explained that the President, Vice-President and a third board member sign the district checks. Mr. Long expressed an interest to be the third signer. Approval for placement of this item on the board agenda was approved on a motion by Mrs. Friedman and seconded

by Mr. DeLuca. The following vote was taken on this motion: Mr. DeLuca, yes; Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Mrs. Wert, yes.

Mrs. Wert invited board members to attend the Lancaster County Academy graduation on December 19 at 12:00 at Conestoga Valley Middle School. She said there will be four Penn Manor graduates.

Dr. Frerichs asked for board approval to attend a PSBA School Board Training Camp conference with Mr. Rintz on December 17. Board members consented.

The Committee of the Whole adjourned at 8:13 p.m. on a motion by Mr. Rintz a second by Mr. Hoke, and a unanimous voice vote.

President

Paula E. Howard, Secretary

MINUTES
Penn Manor Board of School Directors
December 7, 2009

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. Richard Frerichs at 9:10 p.m.

Dr. Frerichs announced that the next scheduled meeting will be held on Monday, January 11, 2010, following the Committee of the Whole Meeting in the Board Room of the Manor Middle School.

The following members were present: Mr. DeLuca, Dr. Frerichs, Mrs. Friedman, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, Mr. Straub, and Mrs. Wert. Present from the administrative staff were Mr. Johnston, Dr. Leichliter, Ms. Pollock and Mr. Skrocki. Also in attendance were for all or part of the meeting: Mrs. Amy Wall, Mrs. Rhoades and Mrs. Howard.

Dr. Frerichs asked if there were any Citizen's Comments. There were none.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the November 9, 2009. Hearing none, on a motion by Mr. Rintz, a second by Mrs. Friedman and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided information on the Keystone Achievement Awards, the Districts' Negotiation Discussion at the IU on December 16 and Alternative Education funding. A video of Marticville Middle School activities was shown.

Mr. Johnston provided an update on the SWAPTION and reviewed treasurer's report for October 2009. He also presented for payment the November 2009 bills. It was moved by Mr. Hoke and seconded by Mrs. Friedman to approve to authorize payment of bills in the amounts of \$2,740,248.95 from the General Fund; \$66,352.08 from the Cafeteria Fund; \$508.83 from the Capital Reserve Fund; \$51,126.35 from the 2006 Construction Fund; \$3,585.91 from the Athletic Fund; \$19,950.60 from the Student Activity Fund and payroll in the amounts of \$835,894.37 dated 11/10/09 and \$831,719.93 dated 11/25/09, for a total of \$1,667,614.30. The following roll call vote was taken on this motion: Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes

The School Board Meeting Agenda was reviewed.

Item 2 A – H.

Consent Agenda for the Committee of the Whole Meeting

- A. "First Reading" of the Penn Manor Board Policy #240 – 352 – The committee is recommending the approval of the "First Reading" of the Penn Manor Board Policy #240 – 352.

- B. Lancaster County Career & Technology Center Representatives – The committee is recommending approval to appoint Mr. Joe DeLuca as representative to the Lancaster County Career & Technology Center Mr. Carlton Rintz as alternate.
- C. Lancaster County Academy Representatives – The committee is recommending approval to appoint Mrs. Donna Wert as representative to the Lancaster County Academy Joint Operating committee and Mr. Kirk Schlotzhauer as alternate.
- D. Lancaster County Tax Collection Bureau Representative – The committee is recommending election of Christopher L. Johnston and Judy Duke (alternate) as representatives to the Lancaster County Tax Collection Bureau.
- E. Appointment of Tax Collector – The committee is recommending that the board appoint Christopher L. Johnston, Business Manager, as Tax Collector for the Penn Manor School District and set the bond for this position at \$10,000 and to further authorize that the school district purchase this bond.
- F. Appointment of Board Treasurer – The committee is recommending that the board appoint Christopher L. Johnston, Business Manager, as Board Treasurer for the Penn Manor School District and set the bond for this position at \$10,000 and to further authorize that the school district purchase this bond.
- G. Appointment of Board Secretary – The committee is recommending that the board appoint Paula E. Howard as Board Secretary for the Penn Manor School District and set the bond for this position at \$10,000 and to further authorize that the school district purchase this bond.
- H. New Course Proposals 2010 – 2011 – The committee is recommending the approval of the new courses for the 2010-2011 school year (see pages 8 – 10).

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2 A - H:

It was moved by Mr. Long and seconded by Mr. DeLuca to approve these items as amended. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Items 3 A – Q:

Consent Agenda for Administrative Actions

- A. Waiver of Custodial Fees – The administrative staff is recommending a waiver of custodial fees for National History Day Competition at Penn Manor High School (see page 11).
- B. Budget Transfers – The administrative staff is recommending approval of the budget transfers as listed on Penn Manor’s web page (<http://www.pennmanor.net/tr/>).
- C. Tax Exonerations – The administrative staff is recommending that the board approve the tax exonerations as cited (see page 12).

- D. Signing of Checks – BE IT RESOLVED that the President, Vice President, and J. Kenneth Long are hereby authorized to sign checks (or use facsimile) for the following accounts with three signatures being required effective immediately.
- PMSD General Account
 - PMSD Payroll Account
 - Cafeteria Account
 - Capital Reserve Accounts
 - PMSD Section 125 Accounts
 - Construction Fund Accounts
 - PMSD Student Activity Fund Account
 - PMSD Student Activity Athletic Fund Account

Explanation: To formally authorize three board members to represent the district as designated signers for the above checking accounts.

- E. Special Education Supplemental Contract – The administrative staff is recommending approval of IU13 special education 1.1 paraeducator services beginning February, 2009 until June 2010. The estimated contract cost is \$27,233.85.

Explanation: Additional services needed for a student attending IU classes in the Hempfield School District.

- F. PVAAS Consultation Services – The administrative staff is recommending ratification of IU13 PVAAS consultation services for review of Penn Manor School District's PSSA/eMetric and PVAAS data at the rate of \$400 for a half day session.

Explanation: Brian Troop, PVAAS Coordinator, worked with elementary teachers on October 9 related to interpretation of district PVAAS data.

- G. Project 720 Grant – The administrative staff is recommending approval of the Project 720 Grant in the amount of \$22,619.

Explanation: Funding for a third year was approved by the state at a reduced level.

- H. Safe and Drug-Free Schools and Communities Grant – The administrative staff is recommending approval of the Safe and Drug Free Schools Grant in the amount of \$13,991.

Explanation: Money from this grant is used to offset the salary of Darrin Donmoyer.

- I. Federal Programs Consolidated Application – The administrative staff is recommending the approval of the 2009-2010 Federal Programs Consolidated Application – Project RA-999-10-0324 as cited (see page 13).

Explanation: Amended application amounts for additional Title I and Title II money.

- J. Mileage Rate Approval – The administrative staff is recommending approval of a change in the standard mileage rate for business use of an automobile from 55.0 cents per mile to 50 cents. The amount is determined by the IRS effective January 1, 2010.

Explanation: Use of a personal vehicle for approved purposes is reimbursable to the employee. The rate is contractual per the negotiated agreement. The IRS sets this amount on an annual basis.

- K. Best Doctors Agreement – The administrative staff is recommending approval of an agreement with Best Doctors to provide services for employees and dependents at a cost of \$1.50 per employee per month for the period of 7/1/2009 to 6/30/2010.

Explanation: Best Doctors is an organization that provides a second opinion review (free to employees) for those with extreme medical conditions. Best Doctors consists of 50,000 world wide doctors who are experts in their field. National statistics show that individuals receive the proper medical diagnosis and treatment plan only 55% of the time. Penn Manor has been with Best Doctors since 1996. The cost of \$1.50 per employee per month is the same as last fiscal year. The administrative staff feels this is a valuable benefit both for the school district and the employees and may save money in avoided health care claims.

- L. Approval to Advertise for Bid – Modular Classrooms – The administrative staff is recommending the approval to advertise to bid for the relocation of modular classrooms from Marticville Middle School to Manor Middle School. The bid will include the relocation as well as the electrical, data, and fire alarm system connections.

Explanation: Modular classrooms will be moved to Manor Middle to house students for future renovations including work at Central Manor for the 2010-2011 school year.

- M. Plancon Parts A and B – Central Manor Elementary School Renovation/New Construction Project – The administrative staff is recommending acknowledgement of receipt of the reviewed and approved Plancon Parts A (Project Justification) and B (Schematic Design) from the Pennsylvania Department of Education for the Central Manor Elementary School Renovation/New Construction Project (Project number 3526) as per the attached (see pages 14 – 17).

Explanation: These approvals are the first two steps in the PDE Plancon process for building construction and renovation reimbursement. Plancon Parts D and E have already been Board approved and submitted to PDE and Plancon F is scheduled for Board approval on January 11, 2010.

- N. Resolution to Adopt LCTCB Bylaw Amendment – The administrative staff is recommending approval of the resolution proposed changes to the bylaws of the Lancaster County Tax Collection Bureau (LCTCB) as presented on pages 18 – 26.

Explanation: Due to an overwhelming positive response to the most recent uniform resolution, the county has been able to avoid the expense and the bureaucracy associated with creating a new public entity. As reported in earlier presentations, bylaws will need to be revised for the LCTCB to allow for the new governance structure. The bylaws will reflect the addition of 16 seats on the governing board.

- O. High School Honeywell Agreement – The administrative staff is recommending approval of a service contract with Honeywell Building Solutions for preferred automation maintenance of equipment (except chillers) at Penn Manor High School for the term and price listed below.
- 2009-2010 \$66,000
2010-2011 \$66,000
2011-2012 \$66,000

Explanation: The 2009-2010 contract represents a 3.83% increase over the expiring 3 year agreement. There is no increase in years 2 and 3 of the new agreement.

- P. Judicial Review – The Judicial Review Committee is recommending the board approve the actions of the committee as cited (see page 27 – 27a).
- Q. Election of Special Counsel – McNeese Wallace & Nurick LLC – The administrative staff is recommending that the law firm of McNeese Wallace & Nurick LLC be appointed as special counsel for the school district for the calendar year 2010. Services will be limited to special education matters (see page 28).

Explanation: Penn Manor has utilized the special education services of Jeff Champagne and Kim Colonna from McNeese Wallace and Nurick LLC for several years in connection with special education matters that require a high level of legal expertise. The administrative staff is asking for formal Board approval of this firm's legal services.

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 3 A – Q. It was moved by Mrs. Wert and seconded by Mr. Schlotzhauer to approve these items as amended. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Items 4 A – L: Consent Agenda for Personnel

- A. Employment or Change in Status(*) – The administrative staff is recommending the board accept the individuals listed for employment or change in status(*) according to the conditions listed (see pages 29-30).

MOTION ON PERSONNEL CONSENT AGENDA ITEM 4 A: It was moved by Mrs. Friedman and seconded by Mr. Rintz to approve this item. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, abstained; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, abstained, and Donna J. Wert, yes.

- B. Leaves – The administrative staff is recommending granting Child Rearing Leaves to the individuals listed on according to the terms listed (see page 31).
- C. Substitute Teachers – The administrative staff is recommending that the individuals listed be approved for substitute teaching within the school district until such time that

either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 32).

- D. Clerical Assistance – The administrative staff is recommending the employment of Sue Smith for Special Education clerical assistance for up to 200 hours at the hourly rate of \$14.85.

Explanation: Additional hours are needed to support the Special Education secretary during the absence of the Coordinator of Special Services.

- E. Stipend for Additional Instructional Duties – The administrative staff is recommending the payment to Sallie H. Bookman for additional instructional duties for the 2009-10 school year. BS+24, Step 11 \$52,617.00 plus 25% payment for additional block plus \$600 gifted stipend – Total \$66,371.25 retroactive to the beginning of the school year (addition of \$13,154.25).

Explanation: Sallie is a gifted teacher who does not have a contractual prep period due to teaching 4 blocks. We are paying her to compensate for the loss of preparation time.

- F. Acting Coordinator and Acting Assistant Coordinator of Special Services – The administrative staff is recommending approval of the following appointments during the absence of the Coordinator of Special Services effective November 3, 2009.

Peggy Anastasio – Acting Coordinator

Amy Spina – Acting Assistant Coordinator

- G. Volunteer Assistant Wrestling Coach – The administrative staff is recommending approval of the individual listed as a volunteer assistant wrestling coach for the 2009-2010 school year.

Ryan Bosso

- H. Volunteer Weight Room Assistant – The administrative staff is recommending approval of the individual listed as a volunteer assistant for the weight room for the 2009-2010 school year.

John Zajac

- I. Middle School Weight Room Coverage – The administrative staff is recommending approval of the following individuals to provide coverage for the after school middle school weight room for the 2009-2010 school year at the rate of \$23.20 per hour, 1 hour per day, 2 days per week.

Ginny Neiss

- J. Parent Literacy Workshops – The administrative is recommending the approval the following individual to be paid at the professional rate for up to 1.5 hours to conduct Parent Literacy Workshops during the 2009-2010 school year.

Justin Baylor

- K. Resignations – The administrative staff is recommending the board accept the resignations of the individuals listed below per the effective date cited.

Wendy Overdorf – Food Service – effective November 15, 2009
 Amy Wissing – Music Teacher – effective January 19, 2010

- L. Mentors – The administrative staff is recommending approval of the individuals listed as Mentors for the 2009-2010 school year.

Melissa Ostrowski (for Sally Wagner)	Step 3	75%	\$627.00
Ellen Chenault (for Lauren Haley)	Entry	69%	\$534.72
Margaret Murr (for Amy Bittenbender)	Entry	100%	\$600.00
Barb Haverstick (for Jonathan Zimmerman)	Entry	100%	\$600.00

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the EStrategic Plan.

MOTION ON PERSONNEL CONSENT AGENDA ITEMS 4 B – L: It was moved by Mrs. Friedman and seconded by Mr. Rintz to approve these items. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Item 5. **Consent Agenda for Administrative Actions**

- A. K-12 Student Software Support Contract – The administrative staff is recommending approval of a software license and support agreement with K12 Systems, Inc. for the student information and IEP software system for a 3 year period at the costs stated below:

2009-2010	\$22,975
2010-2011	\$23,734
2011-2012	\$25,000

Explanation: The initial 3 year support agreement has expired and the district wishes to continue using the K-12 software for its student information system.

MOTION ON PERSONNEL CONSENT AGENDA ITEM 5 A: It was moved by Mrs. Wert and seconded by Mrs. Friedman to approve this item. The following call vote was taken on this motion. Joseph DeLuca, yes; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, abstained; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

The meeting adjourned at 9:28 p.m. on a motion by Mr. DeLuca and seconded by Mrs. Wert and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary