MINUTES Penn Manor Board of School Directors March 18, 2010

A special meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs at 4:00 p.m.

The following members were present: Dr. Frerichs, Mrs. Friedman, Mr. Hoke, Mr. Long, Mr. Schlotzhauer, and Mr. Straub. Mr. DeLuca, Mr. Rintz and Mrs. Wert were absent. Present from the administrative staff were Mr. Johnston, Dr. Leichliter, Ms. Pollock and Mr. Skrocki. Also in attendance were: Mr. Denny Coleman, Mr. Anthony Colestock, Mr. Emory VanDiver, and Mrs. Howard.

Dr. Frerichs asked if there were any Citizen's Comments. There were none.

Mr. Skrocki provided a summary of the bids received for the Central Manor Elementary new construction/renovation project. He also explained details of the electrical bid submitted by McCarty & Son, Inc. Mr. Colestock reviewed the Plancon documents for the project and the alternate bids for the two-classroom building addition. Mr. Skrocki also provided information on the Trane Company service contract for Manor Middle School.

The School Board Meeting Agenda was reviewed.

Item 2 A – E: Consent Agenda Administrative Actions

A. <u>Central Manor Elementary School Project – Notice of Intent to Award Bids</u> – The administrative staff is recommending issuing the notice of intent to award bids to the contractors listed below for the amounts stated for the Central Manor Elementary School new construction/renovation project (PDE project number 3526).

Payment to be made from the 2006 Construction Fund and the 2010 A Construction Fund (bond to be issued). (See attached bid tabulation).

General Construction

Warfel Construction (Lancaster, PA)

\$4,157,000 base bid

- + \$3,200 add alternate GC-1 (unclassified excavation)
- + \$254,000 add alternate GC-2 (two-classroom building addition) \$4,414,200 net bid amount

HVAC

First State Sheetmetal (Wilmington, DE)

\$2,476,000 base bid

- + \$10,000 add alternate HC-1 (unclassified excavation)
- + \$20,000 add alternate HC-3 (high efficiency heat pumps)
- + \$50,000 add alternate HC-4 (two-classroom building addition) \$2,556,000 net bid amount

Electrical

McCarty & Son, Inc. (Ephrata, PA)

\$1,399,800 base bid

- + \$3,135 add alternate EC-1 (unclassified excavation)
- + \$23,825 add alternate EC-2 (two-classroom building addition) \$1,426,760 net bid amount

Plumbing

Leo Kob Company, Inc. (Elizabethtown, PA)

- \$455,900 base bid
- + \$1,700 add alternate PC-2 (two-classroom building addition) \$457,600 net bid amount
- B. <u>Central Manor Elementary School Project Change Order</u> The administrative staff is recommending the approval of intent to issue a change order to McCarty & Son, Inc., electrical contractor, in the amount of \$102,336 for the Central Manor Elementary School new construction/renovation project (PDE project number 3526) due to an omission in their sealed bid.

Payment to be made from the 2010 A construction fund (bond to be issued).

Explanation: Sealed bids for the Central Manor Elementary School new construction/renovation project were opened on March 11, 2010. McCarty & Son informed the district an error was made in their bid. After a review of the situation by the district, PDE approval, legal consultation, and the fact McCarty & Son is still the lowest electrical contract bidder, the district is recommending this change order.

C. <u>Central Manor Elementary School Project – Plancon Part F, Attachment C</u> – The administrative staff is recommending approval of the attached Plancon Part F, Attachment C, Post-Bid Opening Notification, for the Central Manor Elementary School new construction/renovation project (PDE project number 3526). The administrative staff is further recommending submission of same to the Pennsylvania Department of Education. (See attached Plancon Part F).

Explanation: Following bid opening and the decision by the Board to award and/or reject bids but prior to the district entering into construction contracts, Attachment C, Post-Bid Opening Certification, with information on bids received, alternates accepted and other pertinent information, must be submitted before final processing of PlanCon Part F can take place. PlanCon Part F approval by PDE for a project will not be issued until this certification is received, all bidding has been completed and board decisions have been made.

D. <u>Central Manor Elementary School Project – Plancon Part G</u> – The administrative staff is recommending approval and submission of Plancon G (Project Accounting Based on Bids) to the Pennsylvania Department of Education for the Central Manor Elementary School new construction/renovation project (PDE project number 3526) as per the

attached. The administrative staff is further recommending submission of same to the Pennsylvania Department of Education.

Explanation: Part G, Project Accounting Based on Bids, is concerned with actual construction bids. A project's eligibility for reimbursement is ultimately determined at PlanCon Part G. The district must receive PDE approval for Part G prior to entering into contracts and starting construction.

E. <u>Trane Company Service Contract – Manor Middle School</u> – The administrative staff is recommending approval of a contract with Trane Company, pending final solicitor review and approval, for a service agreement for one centrifugal chiller, cooling tower and building automation system at Manor Middle School effective July 1, 2009 through June 30, 2015 at a cost not to exceed the amounts listed below. The amount for 2009-2010 includes a chiller rejuvenation and purge replacement in the amount of \$64,937. The remaining portion of 2009-2010 (\$39,781) was previously under contract and has already been paid.

2009-2010	\$104,718
2010-2011	\$35,413
2011-2012	\$36,830
2012-2013	\$38,303
2013-2014	\$39,835
2014-2015	\$41,428

Explanation: The Trane contract includes service and a chiller rejuvenation and purge replacement which is recommended every 10 years. The chiller is 16 years old and has not previously had the rejuvenation. The rejuvenation gives the chiller an additional 5-year warranty and Trane is the only company that can perform this work since the chiller is a Trane chiller.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEMS 2 A – E:

It was moved by Mr. Long and seconded by Schlotzhauer to approve these items. The following call vote was taken on this motion. Joseph DeLuca, absent; Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, absent.

The meeting adjourned at 4:24 p.m. on a motion by Mr. Long and seconded by Mrs. Friedman and a unanimous voice vote.